

June 28, 2005

The City of Cynthiana Board of Commissioners met in regular session on June 28, 2005 at 7:00 P.M. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Doan, and Martin. Commissioner New was absent.

Mayor Wells called the meeting to order. The first order of business was to honor George Duncan Slade, local historian. Mr. Slade was born on March 16, 1916 and departed this life on June 6, 2005. He was instrumental in the preservation of the history of the City of Cynthiana, a member of the Historical Society, helped to found the Cynthiana-Harrison County Museum, plus was instrumental in the restoration of the Old City Graveyard. He was a researcher, author, and a weekly columnist, *Museum Musings* in The Cynthiana Democrat. Mr. Slade and his wife ran Slade's Iris Gardens for many years. During this time, Mr. Slade experimented with cross-pollination and was rewarded with many new varieties of iris. His creations grace many gardens today and are a beautiful legacy. Mr. Slade was a civic-minded gentleman who was always ready to promote the best of Cynthiana. Cynthiana lost a loyal friend on June 6, 2005. Mayor Wells read a poem from his funeral service: *Do Not Stand At My Grave and Weep* by Robert Hepburn.

HONOR MEMORY OF
GEORGE DUNCAN
SLADE

The next order of business was the approval of the minutes from the June 14, 2005 meeting.

MINUTES OF 6/14/2005
APPROVED

Commissioner Doan made a motion to approve the minutes of June 14, 2005 as printed. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: abstained, due to absence; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells advised the minutes of the special meeting held on June 21, 2005 have been distributed. Commissioner Doan made a motion to approve the minutes of June 21, 2005 as printed. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: abstained, due to absence; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF SPEC.
MTG 6/21/2005
APPROVED

The next item on the agenda was the Mayor's report:

MAYOR'S REPORT

Announcements:

- Water Quality Report is available for review.
- WLEX, WKYT, and The Cynthiana Democrat have called concerning the water situation in Cynthiana. At this time, water is still running over the dam, and there is a pool above the basket dam at Lair.
- Mayor Wells signed 23 referrals to Community Action for assistance with utilities and rent.
- KU removed tree at S. O. Ross park that was into the electrical wires
- Compliments have been received from the Cynthiana High School alumni on the City's website.
- Terry Ammerman of Gov. Fletcher's office will be in Cynthiana at the Court House on 7/5/2005.
- The 409 Water Council will meet on 7/15/2005 at BGADD
- The permit to construct the new WWTP has been issued by the EPA
- Attorney Lair received correspondence from Quest Engineers Inc. in reference to the location of the old WWTP
- Quest Engineers Inc. is working on a resolution to the sewer

- problem at the concession stand at the Handy Farm
- Meeting at the Alcohol Beverage Control Board in Frankfort in August

Letters written:

- Letter of resignation from Sally Cammack from the Renaissance Board effective June 16, 2005
- Letter to Code Enforcement board advising length of terms and a copy of Code Enforcement Ordinance.
- Letter to Lyndon Smith advising him of the reappointment of Jeff Claypool
- Letter to Attorney Lair concerning The Dog House.
- Letter to KU's John Wallace concerning lights at Business Park II and a tree at the S. O. Ross Park
- Letter to Chief Muntz concerning the downtown Walnut Street area

Mayor Wells acknowledged Attorney John Lair.

LEGALS

Attorney Lair read Ordinance # 1397 amending Part IV Section L.1 of the compensation plan for City employees as set out in the personnel policies and procedures of the City of Cynthiana relating to health insurance benefits. The City will pay the following amounts for family or individual coverage for employees occupying established full-time positions:

ORDINANCE #1397
(2nd Reading) Amending
Personnel Policies re:
health insurance

Single plan	\$308.00/month
Employee/Spouse	\$634.00/month
Employee/Dependent	\$579.00/month
Family Plan	\$936.00/month

The above amounts represent the maximum amounts which the City of Cynthiana will pay for employee health insurance benefit premiums. Any amount by which the employee's health insurance premiums exceed the above amounts shall be borne by the employee and shall be deducted from the employee's paycheck as a pretax payroll deduction.

Commissioner Doan made a motion to accept the second reading of Ordinance #1397. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Opposed: Mayor Wells: no. Motion carried.

Mayor Wells commented that she could not vote for this ordinance since the employee's input last month. She feels that this may cause us to lose police officers a year ahead of time. Commissioner Doan responded that at the last meeting, Mayor Wells stated she felt the employees should have a full year's notice of such a change.

Attorney Lair read Ordinance #1398 amending the budget for fiscal year July 1, 2004 – June 30, 2005. Commissioner Doan made a motion to accept the 2nd reading of Ordinance #1398. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

ORDINANCE #1398 -
(2ND Reading) –
Amending budget

Attorney Lair read Ordinance #1399 adopting a budget for fiscal year July 1, 2005 through June 30, 2006. Commissioner Doan made a motion to accept the second reading of Ordinance #1399. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

ORDINANCE #1399 –
(2nd Reading) – Adopting
budget

Commissioner Doan commented that preparing a budget is an inordinate amount of work and a challenge. The City departments need to practice frugality on a daily basis.

Mayor Wells advised Quest Engineers Inc. sent a letter requesting the City have Mayor Wells and Commissioner Clayton sign letters concerning the Wal-Mart Super Center project. One letter is to go to Donna Marlin Division of Drinking Water and one to the Facilities Construction Branch of the Division of Water.

APPROVAL FOR
MAYOR AND
COMMISSIONER
CLAYTON TO SIGN
LTR ON WAL-MART
SUPER CENTER

Commissioner Martin made a motion authorizing Mayor Wells and Commissioner Clayton to sign letter to the Division of Water concerning the Wal-Mart Super Center project. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells recognized Commissioner of Public Utilities Thomas L. Clayton.

PUBLIC UTILITY
REPORT

Commissioner Clayton reported that water is still running over the dam and the basket dam at Lair is holding back a pool of water thanks to Judge-executive Dean Peak.

WATER STILL
RUNNING OVER DAM

On behalf of Commissioner New, Commissioner Clayton commented that the work on Webster Avenue is completed.

WEBSTER AVE WORK
COMPLETED

Mayor Wells recognized Commissioner of Public Finance and Property William C. Doan.

PUBLIC FINANCE &
PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$35,537.12
Water Fund	25,668.06

Cash-in-Bank General Fund	\$ 944,277.38
Cash-in-Bank Water Fund	\$217,386.84
Municipal Road Aid Fund	9,475.89

Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Martin requested a brief recess at 7:48 P.M. Meeting reconvened at 7:50 P.M.

RECESS

Commissioner Martin read Ted Olin's letter of retirement effective 8/1/2005. Commissioner Martin made a motion to accept with regret Ted Olin's letter of retirement effective 8/1/2005. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO ACCEPT
TED OLIN RETIREMENT
EFFECTIVE 8/1/2005

Due to Mr. Olin's retirement, Commissioner Martin made a motion to advertise for an E-911 Telecommunicator. Certification preferred, but not required. Applications will be due in the City Clerk's office on July 18, 2005. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO
ADVERTISE FOR AN
E-911
TELECOMMUNICATOR

Commissioner Martin made a motion to advertise for a Code

MOTION TO

Enforcement Officer. Applications will be due in the City Clerk's office on July 18, 2005. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

ADVERTISE FOR A
CODE ENFORCEMENT
OFFICER

Commissioner Martin reported that once the two new firefighter recruits complete their mandatory training and are assigned a shift, Fire Chief Stinson will be assigned to a 40-hour work week schedule in lieu of the current schedule of 24 hours on/48 hours off. Once this is done, there will be a vacancy on one shift for an Assistant Fire Chief. Commissioner Martin made a motion to authorize the Human Resources Director to post this vacancy within the organization. Applications will be due by 4:00 P.M. on July 14, 2005. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO
ADVERTISE FOR AN
ASST. FIRE CHIEF

Police Chief Muntz did not have a report. Asst. Fire Chief Charles Carson advised that the Fire Department Relay for Life team had to cancel their car wash fundraiser due to the lack of rainfall. As a backup plan, they will sponsor a Family Day on July 8, 2005 at Station I. They will have a dunking booth, a bucket relay, tours of the department, and baked goods for sale.

FAMILY DAY @ FIRE
STATION I

Attorney Lair advised the City was to have a bid opening on the Cable TV franchise. There are no bids. Carla Deaton of Adelphia was present and advised that the bid should have been sent overnight UPS. However, the City office did not receive any such paperwork. Ms. Deaton returned to Richmond, and will fax the City the bid if she can locate it. She should be back in Richmond by 9:15 P.M. In the event that Ms. Deaton cannot find the paperwork, the City of Cynthiana scheduled a special meeting to be held July 29, 2005 at 8:00 P.M. The City Clerk notified Becky Barnes of The Cynthiana Democrat at this time.

BID OPENING ON
CABLE TV FRANCHISE

Attorney Lair contacted Linda Ain, Attorney for Regional Cable TV, and she advised a bid should be accepted by 11:59 P.M. 6/29/2005. After that time, the City could only utilize 3% instead of 5%.

Mayor Wells advised she had attended the meeting on 6/27/2005 at the Planning & Zoning office to work on the comprehensive plan.

COMPREHENSIVE
PLAN @ P & Z

All City supervisors were in attendance at the meeting held at the Sheriff's office on Monday 6/27/2005 of the National Incident Management System.

MTG. ON NATIONAL
INCIDENT MGE.
SYSTEM

Commissioner Doan questioned if the new site for the WWTP had been annexed. Attorney Lair advised there are some title issues.

Mayor Wells asked Beth Hutchinson, Renaissance Director, for her report:

RENAISSANCE
DIRECTOR'S REPORT

Ms. Hutchinson stated she had attended a regional meeting of Renaissance Directors in Midway, Kentucky. Other directors were impressed that Cynthiana had so many new businesses open up – not just antique shops, but diversified businesses.

Ms. Hutchinson stated she had taken a walking tour with Commissioner Clayton concerning the Tea 21 Grant. This grant was to provide funds to move utility lines to the rear of a two block section in the downtown area. Commissioner Clayton suggested that

Renaissance seek an engineering assessment before commencement of any moving of utilities to the back of establishments. Ms. Hutchinson stated she had talked with two engineering firms, and both agreed that this was very good advice.

Ms. Hutchinson reported she is making a presentation before her Board on 6/29/2005 at noon to initiate an idea to spark volunteerism in Cynthiana. She would like to develop a "realty" show in Cynthiana. She would like for different groups to audition by creating a window display. Then each group could develop a banner to be displayed at each one of Cynthiana's entry streets. She would like to record the works in progress, and perhaps move on to building a picnic table that could be utilized in a downtown area. The table would need to be made from recyclable materials.

The show could culminate with a talent show over the labor Day weekend with extra points given for general town cleanup and digging holes for the vegetation to be planted at the parking lots. The City office has volunteered to host a potluck to honor the participants and winners.

Commissioner Doan made a motion to move to an executive session for the purpose of discussing disposal of property. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried. 8:25 P.M.

EXECUTIVE SESSION

Commissioner Clayton made a motion to return to regular session. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Motion carried. After discussion, the Board of Commissioners instructed Attorney Lair to approach a party concerning a piece of property and report to the Board.

RETURN TO REGULAR SESSION

City Clerk McIlvain advised that Ms. Deaton phoned to say she had checked her e-mail, but could not locate a bid. There being no further business to discuss, Commissioner Clayton made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned at 9:40 P.M.

NO BID RECEIVED ON CABLE TV

ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor