

July 12, 2005

The City of Cynthiana Board of Commissioners met in regular session on July 12, 2005 at 7:00 P.M. in the Commissioner's Room at City Hall. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Doan, Martin, and New.

Mayor Wells called the 13th regular meeting to order.

MEETING CALLED TO ORDER

Mayor Wells advised the minutes of June 28, 2005 have been distributed. Commissioner Martin made a motion to accept the June 28, 2005 minutes as printed. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF 6/28/05 APPROVED

Mayor Wells advised that the minutes of the special meeting held on June 29, 2005 have been distributed. Commissioner Doan made a motion to accept the minutes as printed. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF SPECIAL MEETING OF 6/29/2005 APPROVED

Mayor Wells welcomed visitors, Marilynn Bell and Price Mitchell.

VISITORS

Mayor Wells advised she had attended the following meetings:

MAYOR'S REPORT

June 1, 2005	Budget workshop
June 2, 2005	Ombudsman Breakfast at Biancke's EDA meeting at Southside Branch of Farmers Natl Bank Budget workshop
June 3, 2005	Toured the Health Dept. on East Pleasant St.
June 8, 2005	Special meeting of City Commission
June 9, 2005	Recreation Board Special meeting of City Commission
June 11, 2005	Memorial Service for George D. Slade
June 13, 2005	Comprehensive Family Service Meeting at Biancke's
June 14, 2005	City Commission and Public hearing at 6:00 P.M. (Will Linder)
June 15, 2005	Met with Carol Higdon of Bluegrass Energy
June 16, 2005	Meeting of Local Emergency Planning Committee at Fire Station on U.S. 62 East Harrison Memorial Hospital Board Meeting
June 17, 2005	Kentucky Utilities – Mr. Wallace
June 22, 2005	Concept Packaging for lunch and a presentation by Hospice
June 24, 2005	Met with Charlie Garnett of the 5/3 Bank
June 27, 2005	Planning & Zoning Study on the update of Comprehensive Plan NIMS – National Incident Management Systems meeting at Sheriff's Office – All City supervisors were present
June 28, 2005	City Commission meeting

MEETINGS

Mayor Wells wrote the following letters:

LETTERS AND MEMOS WRITTEN

- Jeff Hopkins commending him on the painting jobs he has done in the Downtown Renaissance area.
- Letter to Leroy Conner concerning the driveway at 114 Fairway Drive
- Memo to Board concerning a copy machine for Police sub-station

Mayor Wells received the following cards and letters:

- Letters and comments about flowers from Jennifer Grinstead and Marsha Dance.
- Letter from Hospice of the Bluegrass
- Card of thanks from Joni Gruelle Wannamaker re: Raggedy Ann and Andy Festival
- Received a check for \$500.00 from the Extension Homemakers. The flower project was selected as their Service Project for 2005.
- FAA Aeronautical Study indicated that a tower on Republican Pike would have no adverse effect on the air space in Cynthiana.
- Received an invitation to attend the Mayor's luncheon in Louisville
- Received a communication from BGADD concerning on-line procurement
- E-mail concerning grant for flood rehabilitation.

LETTERS RECEIVED

Mayor Wells and William Hubbard, Jr. issued a public notice concerning the drought situation calling for voluntary conserving.

PUBLIC NOTICE –
CONSERVE WATER

Mayor Wells requested the City have a representative attend the Cable Telecommunications conference on September 15, 2005 at the Sheraton Suites at 8:00 A.M. Commissioner Doan concurred that he felt the city should have a representative attend.

UPCOMING MEETINGS

Mayor Wells requested that she and Kathy Brooks attend an Alcoholic Beverage Control meeting on August 24, 2005 in Frankfort.

Mayor Wells advised she would attend the 409 Council on 7/15/2005 and the BlueGrass Water Supply Commission meeting on 7/13/2005 in Georgetown.

A bid opening will be held on July 28, 2005 at 2:00 p.m. at City Hall for the water line loop at Industrial Park II. A grant to build this waterline was secured for the City by Representative Tom McKee.

BID OPENING FOR
WATER LOOP AT
BUSINESS PARK II

Mayor Wells advised the lighting at Business Park II needs to be addressed. Mayor Wells advised that she had met with Carol Higdon of Blue Grass Energy and John Wallace of Kentucky Utilities. BGE is in the process of building a new facility, and they are concerned about lighting in that area. The section that BGE is building on is in Kentucky Utilities territory. BGE will supply current to their own facility, however, KU will handle the lighting from the US 62 entrance to beyond the BGE entrance. They estimate 16 lights at \$188.96 per month.

LIGHTING AT BUSINESS
PARK II

Commissioner Doan suggested the City approach the County Fiscal Court about sharing half of the cost of the lighting in this park.

Commissioner New made a motion to install sixteen (16) lights at Business Park II at a cost of \$188.96 per month after installation and contact be made with the Fiscal Court to approach about sharing costs of the lights.

MOTION TO INSTALL
16 LIGHTS @ BUSINESS
PARK II

Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells stated she would contact Mr. Wallace of KU and Judge Peak.

Mayor Wells recognized Attorney John Lair.

Attorney Lair read Ordinance #1400 extending the boundary of the City of Cynthiana by the annexation of the property purchased by the City of Cynthiana for the purpose of building a new WWTP.

ORDINANCE #1400
(1st Reading) –
ANNEXATION OF
FUTURE WWTP SITE

Commissioner Clayton made a motion to accept the 1st reading of Ordinance #1400. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair read Ordinance #1401 accepting East Ridge Road into the City's street system. Commissioner Doan made a motion to accept the 1st reading of Ordinance #1401. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair advised he had met with Quest Engineers Inc. There are four parcels of jointly City/County owned property that will require easements. This information has been sent to the Fiscal Court.

Attorney Lair advised at the last meeting, the Board requested he contact a property owner concerning acquisition of a certain piece of property. Attorney Lair stated he had contacted Judge-Executive Dean Peak about the offer reported in the local newspaper, that the County would accept \$5,000.00 for their half of the health Dept. property on E. Pleasant. Judge Peak confirmed that the offer was made that the County would accept \$5,000.00 for their half of the Health Dept. building if the City of Cynthiana would waive the fee for a 2" tap and sewer inspection on the concession stand being constructed at the Handy Farm Park. The County Attorney confirmed this offer in a letter dated 7/1/2005.

Commissioner Doan stated he did not know this particular piece of business was going to be discussed at the meeting, and he would rather postpone a decision until the next regularly scheduled meeting on July 26, 2005. Commissioner Clayton stated the building is a terrific building, but will also be a liability for the City. He advised the Board of Commissioners had recently toured the building.

Fire Chief Stinson advised that he felt the City would be making a mistake not to take the Fiscal Court up on this offer. He conjectured that he would purchase the building at that price.

Attorney Lair requested Mayor Wells call a recess so that he might speak with Commissioner Doan concerning this offer. (8:00 p.m.) After returning to the Commissioner's Room, Commissioner Doan requested Attorney Lair read the letter from the County Attorney again. Attorney Lair complied. Attorney Lair inquired about the price of the tapping fee and sewer inspection fee.

Commissioner Clayton requested a recess at 8:03 p.m. in order to discuss the issue with Attorney Lair. They returned at 8:05 p.m. Commissioner Clayton advised that the 2" tap is already made.

Commissioner Doan made a motion to move that the City of Cynthiana accept the offer via correspondence dated 7/1/2005 from the County Attorney to purchase the County's half interest of the Health Department building located on E. Pleasant Street. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells recognized Commissioner of Public Utilities Thomas L. Clayton.

Commissioner Clayton reported that water is still flowing over the Terry

ORDINANCE #1401 –
(1st Reading) –
ACCEPTANCE OF E.
RIDGE ROAD INTO CITY
STREET SYSTEM

EASEMENTS REQUIRED
FOR WWTP

ACQUISITION OF
HEALTH DEPT.
BUILDING DISCUSSED

MOTION TO PURCHASE
COUNTY HALF OF
HEALTH DEPT. BLDG.
ON E. PLEASANT ST.

PUBLIC UTILITIES
REPORT

Dam.

The WWTP has experienced a breakdown and will be making repairs at the plant. The overhead crane needed to install the parts will be the major expense since the City has been able to locate used parts.

Mayor Wells recognized Commissioner of Public Works James R. New.

PUBLIC WORKS REPORT

Commissioner New made a motion to advertise for bids for the Municipal Road Aid program, fiscal year July 1, 2005 through June 30, 2006 for street improvement within the corporate limits of Cynthiana. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried. Bids will be opened on July 26, 2005 meeting.

MOTION TO ADVERTISE
FOR STREET PAVING
FY 2005-2006

Commissioner New thanked Supervisor Tony Kearns for his efforts to locate used parts for a packer truck.

Mayor Wells recognized Commissioner of Public Finance and Property Wm. C. Doan.

PUBLIC FINANCE &
PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$360,872.40
Water Fund	\$ 96,077.54

Cash-in-Bank General Fund	\$591,203.49
Cash-in-Bank Water Fund	269,849.70
MRA	9,475.89

Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Doan commented that over \$314,000.00 of the General Fund bills were the premiums on the City's insurance. This amount included a 2% discount.

Commissioner Doan advised proposals had been sought for replacing the windows in the front of City Hall. There are twelve (12) windows to be replaced. B & B glass submitted the best proposal of \$15,696.00. These windows are double-hung aluminum the same color as the new front doors and can be opened to allow air to come in and ease of cleaning.

Commissioner Doan made a motion to accept the bid from B & B Glass of \$15,696.00 to replace the windows in City Hall. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO ACCEPT BID
FOR WINDOWS IN
FRONT OF CITY HALL

Commissioner Doan advised he is seeking bids to install a new heating system at Fire Station II. He hopes to have those prices by July 26, 2005.

SEEKING BIDS TO
INSTALL A NEW
HEATING SYSTEM @
FIRE STATION II

Mayor Wells recognized Commissioner of Public Safety James R. Martin.

Commissioner Martin thanked everyone who participated in the Fire Department's Relay for Life Family Day held last Saturday. They raised \$600.00 for the Relay for Life.

RELAY FOR LIFE – FIRE
DEPT.

Mayor Wells recognized Chief Steve Muntz. Chief Muntz thanked the Board for their foresight in purchasing the health department building. The Police Dept. would like to put in a bid for this building.

POLICE DEPT. REQUESTS
HEALTH DEPT. BLDG.

There being no further business to discuss, Commissioner Clayton made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned at 8:24 p.m.

ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor