

August 23, 2005

The City of Cynthiana Board of Commissioners met in regular session on August 23, 2005 at 7:00 P.M. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Doan, Martin, and New.

Mayor Wells called the 16th regular meeting to order. She updated citizens on the status of the drought. A basket dam at Lair was opened allowing our pumping pool to increase. This basket dam was closed again on Monday. The City is managing our water supply very well.

MEETING CALLED
TO ORDER

Mayor Wells read a quote: "Live today so that all memories will be cherished ones."

Mayor Wells recognized Tina Cain with Will Linder and Associates. Will Linder and Associates have been doing research in order to apply for funds to demo some properties in the W. Mill Street area. It has been determined the City of Cynthiana is not eligible for FEMA funds because three major flooding events in this area could not be documented per FEMA requirements. The funds from Kentucky Housing Corp. are being limited to Recovery Projects. The City of Cynthiana would be eligible for a Community Development Block Grant, but the scope of the project would have to be reduced. Mr. Linder has looked at the properties and has selected 13 properties where dilapidated structures could be demolished. The lots would be restructured and eight new lots could be created. The area is on W. Mill Street between N. Poplar and N. Locust Streets. Community Ventures has expressed an interest in working with first time homeowners. There is one million dollars available with a City match in cash or in-kind dollars. The tentative amount for the City for in-kind match would be \$10,595.00. Cash amount would be \$9,500.00. Linder and Associates need authorization from the City to submit an application.

WILL LINDER &
ASSOCIATES

Attorney Lair read Resolution #2005-7 authorizing Will Linder & Associates to file a CDBG application on behalf of the City of Cynthiana. Commissioner Doan made a motion to accept Resolution #2005-7. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none.

RESOLUTION #
2005-7

Mayor Wells recognized Scout James Ritchie. Scout Ritchie is earning his citizenship badge, and was attending the Commission meeting as part of this process. His mother, Lynn Rogers, was in attendance also.

BOY SCOUT
JAMES RITCHIE

Mayor Wells recognized Larry Harney, E-911 Director. E-911 is in receipt of a Homeland Security Grant in the amount of \$188,891.00. This grant will be used to purchase new dispatch equipment, new radio and recording equipment, and new furniture. A new floor will have to be installed in the E-911 area of City Hall, and the bathroom wall will have to be sealed before any painting can be done. The new floor will require a hydraulic leveling compound, plus new ceiling tile will be installed, and there will be an air cleaning unit installed. It has been estimated that the work would cost approximately \$5,897.50.

E-911 REQUEST FOR
REPAIRS

Mr. Harney stressed the timeframe is very important on this project. The Fiscal Court is supposed to approve the Master Agreement this day. Mr. Harney anticipates it will be late September before the financial go-ahead is received. Once the go-ahead is received, the City has 60 days to install the equipment and 90 days to be operational.

Fire Chief Terry Stinson stated that he was trying to get someone to do concrete work in front of City Hall, and the earliest it can be done is late September. If the Board approves these repairs, it needs to be done soon so that a contractor can be lined up.

Commissioner Martin questioned if this work could be paid for from the grant money. Mr. Harney said the grant does not specify enhancement. Commissioner Doan stated that he was surprised by the request; he did not know it was on the agenda.

Commissioner Martin asked what was discussed at the E-911 meeting. Mayor Wells replied that it was the general consensus that the E-911 is located in City Hall; it is City property, City should pay, and the improvements will stay with the City. Commissioner Clayton commented that he considered this request to be maintenance to the area. Commissioner Doan stated he did not like to have things dropped in his lap. Mr. Harney urged a decision be made by the next Commissioner's meeting.

Mayor Wells advised the minutes from the August 9, 2005 meeting have been distributed. Commissioner Clayton made a motion to accept the August 9, 2005 as printed. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF
AUGUST 9, 2005
APPROVED

Mayor Wells advised the minutes from the special meeting on August 10, 2005 have been printed. Commissioner Martin made a motion to accept the minutes of special meeting August 10, 2005. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF
AUGUST 10, 2005
APPROVED

The minutes from the special meeting held on August 16, 2005 have also been printed. Commissioner Clayton made a motion to accept the minutes of special meeting August 16, 2005 as printed. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF
AUGUST 16, 2005
APPROVED

Mayor Wells acknowledged visitors to the meeting: Mr. and Mrs. Billy Fowler, Ms. Marilyn Bell, and Rev. Price Mitchell. Rev. Mitchell asked to address the Board concerning a member of our community who needs to be inducted into the Harrison County and State Hall of Fame. Mr. Bill Talbott set a record for high jump in 1967-68. Rev. Mitchell asked for the Board's support of this endeavor.

VISITORS

Mayor Wells made the following announcements:

MAYOR'S REPORT:

- Mr. Spencer Cathey of Wal-Mart has organized a drive to collect aluminum cans for Michael Kelly. Mr. Kelly was injured in a car accident, and is currently in the hospital. Mr. Kelly collected these cans on a daily basis, so this effort will help him out financially.
- The Planning and Zoning Comprehensive Plan Committee has completed their work. Mr. Smith would like to have a joint City/County meeting on August 31, 2005 to review the plan. A location remains to be set.
- The Taste of Harrison County will be held on September 10, 2005.
- The Meet Jesus in the Park event was a huge success with more than 100 children and teenagers in attendance. Those who worked very hard on this project were Pat Walker, Brian Williams, Kenneth Newby, Jeff Hunter, Marilyn Bell, Edward Samuels at the piano, and the City Police Dept.
- Mayor Wells announced the Cable TV schedule for the Commissioner's meetings.
- Mayor Wells and Kathy Brooks will attend a seminar at the Alcoholic Beverage Control Board in Frankfort at 10:30 A.M. on August 24, 2005.
- Mayor Wells announced that Quest Engineers Inc. received permission from the USDA to advertise for bids for the new WWTP. Bid opening will be held September 29, 2005 at 2:00 P.M. at City Hall.

ANNOUNCEMENTS

Mayor Wells reported she had received a request for funds from the people who do the Haunted Maze at City Hall. This request will be on the agenda at the next meeting.

REQUEST FOR FUNDS FOR HAUNTED HOUSE. ETC

Letters and memos written by Mayor Wells:

- Letter written to Chuck Tanner about lights on W. Pleasant Street Bridge.
- Letter to Wanda Jones, Judge Pro-tem, about picture composite of City/County officials.
- Letter to Judge Peak concerning CEGG grant at Handy Farm.
- Memo to Chief Stinson about Code Enforcement.

MEMOS & LETTERS

Letters and memos received by Mayor Wells:

- Report on Kentucky Municipal Clerk's Institute prepared by Virgie Burns.
- Report from Gene Fuller to Barbara Risk, DOW, concerning a water main break.
- Letter concerning water from Mr. Jim Armstrong.
- Letter was received from the Blue Grass Trust for Historic Preservation advising the Handy Farm is being considered for the National Register.

Mayor Wells advised Quest Engineers Inc. will look at the drain on the Tackett property on South Church Street.

DRAIN ON S. CHURCH STREET

Attorney Lair advised that he was in possession of two contracts from Kentucky Utilities for lights at the Industrial Park II and for Owen Alley.

KU CONTRACTS

Mayor Wells made a motion to install 16 lights at the Industrial Park II. Commissioner New seconded. In favor: Commissioner New: yes; Mayor Wells: yes; Opposed: Commissioner Clayton: no; Commissioner Doan: no; Commissioner Martin: no. Motion defeated.

MOTION TO INSTALL 16 LIGHTS AT IND. PARK II MOTION DENIED

Commissioner Clayton stated he felt that he had to vote "no" because he feels the Economic Development Authority needs to install these lights since this park is still under development. The EDA can bill the City for the first 16 lights and the County for the last 16 lights since this is a joint project.

Commissioner Martin stated he had approached Squire Frankie Taylor with this idea, and that Squire Taylor was receptive.

Attorney Lair read the contract for the lights on Owen Alley. Commissioner Clayton made a motion to accept the Kentucky Utilities contract for installation of lights on Owen Alley and near Cardinal Court. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO APPROVE KU CONTRACT FOR LIGHTS ON OWEN ALLEY

Commissioner Clayton made a motion to empower the Mayor to ask the Economic Development Authority to install the number of lights (up to 32) and send ½ bill to City and ½ bill to County. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO EMPOWER EDA TO INSTALL LIGHTS @ IND. PARK II

Mayor Wells expressed her belief that this would not accomplish a thing, since the EDA has already stated the responsibility of the lights falls to the City. She stated she was embarrassed that she had not been able to deliver on her promise to Blue Grass Energy. Commissioner Martin stated that he felt the Mayor should not have promised City funds before bringing the matter to the Board. Mayor Wells replied that she was following a precedent since the City has always provided lights for City streets, and Seabiscuit Way has been accepted as a City street.

Mayor Wells recognized Attorney Lair.

LEGALS

Attorney Lair stated that Jess Burrier II has requested his property on U.S. 27 North be annexed into the city limits. This property lies across the road from the Ware Funeral Home, Leono's, etc.

ANNEXATION OF
BURRIER PROPERTY

Attorney Lair read Ordinance #1403 expressing the City's intent to annex the Jess Burrier II property on U.S. 27 North. Commissioner Clayton made a motion to accept the first reading of Ordinance #1403. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

ORDINANCE # 1403
INTENT TO ANNEX
BURRIER PROPERTY
(1st Reading)

Attorney Lair requested that each Board member read the renter's ordinance and address any questions to him or Chief Stinson before the next scheduled meeting. This ordinance will be on the agenda. Attorney Lair will have comments prepared at that time.

RENTER'S
ORDINANCE

Mayor Wells recognized Beth Hutchinson, Renaissance Director.

RENAISSANCE
REPORT

Ms. Hutchinson advised the "reality" show concept has been reassessed, and will be revamped to utilize individual volunteers on smaller individual projects instead of the team concept.

With regard to the CEGG grants, two of the main criteria of the grant are that jobs be created and that the project provide a regional connectiveness. Two projects will be presented to the Renaissance Board, and it is possible that both applications will be sent. The applications must be submitted by September 30, 2005. Judge Peak already has an application ready to send requesting a bridge for the Handy Farm Park, and the Handy House Committee will submit an application for the basic renovation of the Handy House.

The Renaissance projects are:

1. The Committee would like to acquire a building in the downtown area and design a technology lab where computers, plotters, graphics could be utilized by individuals who want to rent by the hour. Woodworking and metalworking equipment, digital and film media equipment could also be an option. The concept of partnering with the museum or the theater is being explored.
2. The development of a riverfront walk, a dining area, observation area that would stretch from the Terry Dam to the W. Pleasant Street Bridge is another project idea. The South Fork of the Licking River could be utilized as a recreational area, dining area, and an outdoor classroom. The old livery stable by the John Hunt Morgan Bridge could be utilized for canoe storage, and perhaps cantilevered observation decks could be incorporated into this area.

Ms. Hutchison stated she will meet with her Board for more discussion, but she wanted to inform the Board of Commissioners so that they might become familiar with and lend support to these project ideas.

Mayor Wells acknowledged Commissioner of Public Utilities Thomas L. Clayton.

PUBLIC UTILITIES
REPORT

Commissioner Clayton advised that the roof at the water treatment plant has been in need of repair for sometime. Advertisement for bids were sought, but none were received. Quotations were requested from local contractors, but some vendors did not have any liability insurance which is a requirement of the City of Cynthiana. The only quotation was from Sosbe Construction: \$12,850.00. For

the record and in keeping with the requirements of the City of Cynthiana Code of Ethics, Mike Sosbe of Sosbe Construction is an employee of the City of Cynthiana, as well as, being a local contractor. Because Sosbe Construction provided the only quotation and proof of insurance, and the roof at the WTP needs to be repaired before inclement weather, and a full disclosure of the status of Mike Sosbe has been made, Commissioner Clayton made a motion to have approval from the Board to award the quotation to repair the roof at the WTP to Sosbe Construction in the amount of:

Filter Room	\$7,950.00
Main Building	\$4,900.00
Total:	\$12,850.00

Written proof of insurance and a guarantee of work will be required. The inspection and approval of the work will fall to Commissioner Clayton. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO AWARD
CONTRACT TO
SOSBE
CONSTRUCTION
FOR ROOF @ WTP

Commissioner Clayton stated that all the Board will be welcome to inspect the work being performed at the WTP, but he felt if the contractor had to answer to only one Commissioner, the process would be simplified.

Mayor Wells recognized Commissioner of Public Works James R. New.

PUBLIC WORKS
REPORT
MOTION TO ACCEPT
RESIGNATION OF
ROBERT FRYMAN
EFFECTIVE 8/19/05

Commissioner New made a motion to accept the resignation of Robert Fryman from the Sanitation Department effective August 19, 2005. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

This leaves a vacancy in the Sanitation Department. Commissioner New made a motion to post the vacancy within the organization for a Sanitation Worker I. Applications will be received from within the organization until 4:00 P.M. on August 31, 2005. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO POST
VACANCY FOR
SANITATION
WORKER I

Commissioner New announced that Morton Salt has submitted a contract price for fiscal year 2005-2006 of \$47.93 per ton. Commissioner New made a motion to accept the Morton Salt contract for 2005-2006 at a price of \$47.93 per ton. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO AWARD
MORTON SALT
CONTRACT

Commissioner New announced that applications are currently being reviewed to fill the vacancy in Public Works for Maintenance Worker I.

Public Works has set the chipping and leaf pickup schedule for this fall:

Chipping - September 12 – October 7
Leaf Pickup - Commence October 24

CHIPPING
SCHEDULE/LEAF
SCHEDULE

Mayor Wells recognized Wm. C. Doan, Commissioner of Finance and Property.

PUBLIC FINANCE &
PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$129,860.12
Water Fund	67,147.73
Cash-in-Bank General Fund	\$813,776.24
Cash-in-Bank Water Fund	\$220,659.88

Municipal Aid Road Fund \$ 27,255.31

Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Doan reported the City of Cynthiana has five Certificates of Deposit that are renewable in August, 2005. The amounts are as follows:

CERTIFICATES OF DEPOSIT

\$18,000.00	Renewed at \$36,000.00
\$50,000.00	Renewed at \$80,000.00 (Will be used for the 2006 payment on Handy Farm)
\$ 55,569.89	
\$200,000.00	
\$ 15,700.00	(Money from bulldozer)

Local banks quoted the following percentages:

Farmers National Bank	4%
Fifth Third Bank	4%
Harrison Deposit Bank	4.1%

The certificates of deposit will be placed at Harrison Deposit Bank.

Fire Station II needs a new furnace. Quotations received are as follows:

MOTION TO AWARD BID ON NEW FURNACE FOR FIRE STATION II TO ISAAC & ISAAC

Central Heating and Air Conditioning	\$2,850.00
B.A. Maintenance	20KW \$2,450.00
Isaac & Isaac	15KW \$1,500.00

Commissioner Doan made a motion to award the bid for a new furnace at Fire Station II to Isaac & Isaac in the amount of \$1500.00. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells recognized Commissioner of Public Safety James H. Martin.

PUBLIC SAFETY REPORT

Commissioner Martin made a motion to promote Firefighter Jerry Sipe to Fire Lieutenant effective 8/20/2005. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO PROMOTE FF SIPE TO FIRE LT. EFFECTIVE 8/20/05

Commissioner Martin made a motion not to hire a second individual to work in code enforcement since Chief Stinson is able to handle the complaints at this time on his own. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION NOT TO HIRE CODE ENFORCEMENT OFFICER AT THIS TIME

Mayor Wells suggested that the Board should review this situation within 60 days to assess the workload. Mayor Wells suggested that a meeting of the code Enforcement Board be set up in order to familiarize them with the workings of this ordinance. Attorney Lair offered to be present to answer any questions. Chief Stinson to contact the Board members to set up this meeting.

Mayor Wells acknowledged Chief of Police Steve Muntz. Chief Muntz cautioned the public to lock their unattended vehicles and report any unusual activity in their neighborhoods.

PUBLIC CAUTIONED ABOUT UNLOCKED VEHICLES

Mayor Wells advised that the flowers in the downtown area are being watered, but not from the main water supply. "Dirty" water from the WWTP, water from a

FLOWERS IN DOWNTOWN AREA

cistern at the Court House, and water pumped from the water below the water intake is being used.

The basket dam has been closed up by the Public Works department. Mayor Wells expressed gratitude for the effort to conserve water by Gene Fuller and the Public Works Dept.

There being no further business to discuss, Commissioner Clayton made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned at 9:45 P.M. ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor