

December 13, 2005

The City of Cynthiana Board of Commissioners met in regular session on December 13, 2005. Present were Mayor Wells, Attorney Lair, Commissioners Doan, Martin, and New. Commissioner Clayton was absent.

MEETING TO ORDER

Mayor Wells called the 23<sup>rd</sup> meeting of the year to order.

Mayor Wells recognized Kenneth McCarter, Wastewater Supervisor. Mr. McCarter explained the Division of Waste Management has selected the City of Cynthiana landfill to be part of a \$6M project to alleviate leachate hauling. The current practice of collecting leachate and hauling to the WWTP for treatment is an expensive treatment. The product must be collected, hauled, treated, and tested before it can be released into the river. DWM determined the best method for Cynthiana is a wetlands system.

WETLANDS SYSTEM  
TO BE INSTALLED AT  
LANDFILL

The wetlands systems includes a collection system, an equalization basin, a primary wetlands basin, and a secondary wetlands basin. A lift station will also be installed. The amount of testing required will depend upon the type of drain system installed. The Division of Waste Management hopes to begin in February of 2006 and have the project completed in June/July 2006.

Mayor Wells stated this was a great thing to happen to Cynthiana. Mayor Wells thanked Governor Fletcher for funding this project. Mayor Wells advised the City of Cynthiana was selected because we carefully followed all the Landfill Closure procedures set forth by the Division of Waste Management.

Mayor Wells advised copies of the minutes have been printed of the November 22, 2005 meeting.

Commissioner Doan made a motion to approve the Special Meeting held on November 22, 2005 at 5:30 P.M. Commissioner Doan made a motion to approve the minutes of Special Meeting November 22, 2005. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

MINUTES OF SPECIAL  
MEETING 11/22/2005  
APPROVED

Commissioner Martin made a motion to approve the minutes of the regular meeting held on November 22, 2005. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

MINUTES OF  
MEETING 11/22/2005  
APPROVED

Mayor Wells made the following announcements:

MAYOR'S REPORT

- Raggedy Ann & Andy dolls are on sale at City Hall.
- Mayor encouraged everyone to shop at home.
- Mayor Wells expressed appreciation for all the Christmas cards received at City Hall.
- Mayor Wells thanked the Chamber of Commerce for a wonderful parade.
- Mayor Wells expressed appreciation to everyone who volunteers.
- Mayor Wells thanked Charles Carson Sr. for his devotion to serving on the Community Action Council Board. He has served in this position faithfully for several years.

Commissioner Martin made a motion to reappoint Marilyn Wash to the Housing Authority Board retroactive to April 4, 2004. This term is to run from April 4, 2004 to April 4, 2008. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

MOTION TO  
REAPPOINT  
MARILYN WASH TO  
HOUSING  
AUTHORITY BOARD

Commissioner Doan made a motion to reappoint Herbert Von Gruenigen to the Housing Authority Board retroactive to April 4, 2004. This term is to run from

MOTION TO  
REAPPOINT HERB

April 4, 2004 to April 4, 2008. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Motion carried.

VONGRUENIGEN TO HOUSING AUTHORITY BOARD

Mayor Wells was delighted to report that a pre-construction meeting was held on December 5, 2005 at 10:30 A.M. at City Hall to sign the contracts to construct the new wastewater treatment plant. The City has waited many long months to get to this point.

WWTP – PRECONSTRUCTION MEETING

Contract 1 was awarded to Judy Construction Co. in the amount of \$7,559,900.00. Ground is to be broken by March 15, 2006. Contract 2 was awarded to Smith's Contractors of Lawrenceburg in the amount of \$1,935,360.00.

Mayor Wells advised she and Ed Herrington went to Frankfort to visit Governor Fletcher. Mayor Wells advised she thanked Governor Fletcher for the landfill project and for the Municipal Aid Road Funds in the amount of \$83,285.00.

VISIT TO GOVERNOR FLETCHER – REQUEST FOR FUNDS TO BUILD BALL PARK PUMP STATION

Mayor Wells advised she had to go to Frankfort to request that Governor Fletcher help Cynthiana with the funding of the Ball Park Pump Station that is going to cost \$850,000.00 to construct. She stated she stressed that the City of Cynthiana did not have the funds to construct this pump station, but it was a vital part of the new WWTP complex. She advised she did not want to have to raise rates or in any way have the citizens of Cynthiana pay for this pump station out of their pockets.

Mayor Wells advise she also asked Governor Fletcher for a backup pump at Devil's backbone.

Mayor Wells read a letter from Wm. Tobin III expressing his appreciation for the City's employees who worked to save his family at the fire on Church Street on November 11, 2005.

LETTER OF THANKS

Mayor Wells distributed copies of a letter received from Wm. F. Madden, Chief District Engineers, DOT. This letter addressed the City's request to install traffic signals at three locations in town. The intersection of U.S. 36 and Elmarch Avenue will remain a 4-way STOP. The City of Cynthiana should trim the pine street partially blocking the STOP sign in this area. Mr. Madden also advised the DOT has no intention of installing traffic lights at N. Miller Street and U.S. 62 E. and Meadow Lane and U.S. 62 E. A suggestion was made to install curbing in this area to deter traffic entering and exiting at random.

DOT RESPONSE TO REQUEST FOR TRAFFIC LIGHTS

Mayor Wells asked Commissioner New to review the information on the Meadow Lane Bridge.

Professor Minix of NKU sent a note of thanks to the City of Cynthiana for hosting his graduate class on November 23, 2005.

- Mayor Wells advised she had received correspondence advising Mr. Jim Cockerell of Kentucky Correctional Institute is retiring after 20 years.
- Mayor Wells is in receipt of the monthly water report.
- Planning and Zoning will hold a meeting on December 19, 2005 at 7:30 P.M. to hear the zone change request from Jess Burrier and Charles Thomas.
- The BGADD Christmas luncheon will be held on 12/21/2005.
- Children will be caroling at City Hall.

Mayor Wells reported that the City has had a lot of communication with the Will Linder Office in Berea regarding the Flood Project. The City will be required to agree to a \$9500.00 cash match and \$5,595.00 for in-kind service on the CDBG and agree to spend \$18,000 of Municipal Road Aid for two years (2006 and 2007) for a total of \$36,000.00.

WILL LINDER – MOTION TO RATIFY EXECUTION OF LETTER

The Mayor signed a letter stating the City would agree to these conditions.

Commissioner Doan made a motion to ratify execution of letter sent to Will Linder and Associates for the Flood Project. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

Mayor Wells sent a memo to William Hubbard, Leroy Conner, and Gene Fuller expressing her concern that the basket dams be checked and kept in good repair.

BASKET DAMS

Mayor Wells wrote a letter of thanks to James W. Furnish for his work on the Harrison County Football Hall of Fame program. Also, a memo was written advising of the curb depth in front of St. Edward's Church.

Mayor Wells recognized Attorney John Lair.

LEGALS

Attorney Lair advised the City of Cynthiana conducted an on-line bid for a backhoe. Five companies participated, Bradeis, Holt, Wayne, Rudd, and Wilson Equipment.

MOTION TO REJECT ALL ON-LINE BIDS ON BACKHOE

Commissioner New made a motion to reject all bids since the bids exceeded amounts City wanted to pay for a backhoe and thanked each bidder for participating. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

Attorney Lair read Resolution 2005-#19 adopting and approving the execution of a Municipal Road Aid Bond fund Agreement between the Incorporated Area and the Commonwealth of Kentucky, Transportation Cabinet, Department of Intergovernmental Programs and accepting all streets referred to therein as being streets which are a part of the Incorporated Area. Commissioner Doan made a motion to accept Resolution 2005-#19. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

RESOLUTION 2005-#19 – ADOPTING AND APPROVING THE EXECUTION OF MUN. ROAD AID BOND FUND AGREEMENT

Commissioner Doan suggested the City of Cynthiana seek additional funding to repair Water Street and the Belmont Area. Commissioner New is to talk to Leroy Conner and get a letter of request ready this week.

Attorney Lair read Ordinance #1411 to execute an amendment to the Kentucky Regional Cable Cooperative Agreement to add Woodford County to the Cooperative. Commissioner Martin made a motion to accept the first reading of Ordinance #1411. Commissioner New seconded. . In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes: opposed: none. Motion carried.

ORDINANCE #1411 – (1<sup>st</sup> Reading) – AMENDMENT TO KY. REGIONAL CABLE COOPERATIVE AGREEMENT

Attorney Lair requested Charleen McIlvain contact Attorney Linda Ain and ask her to underline and delineate this ordinance in the proper manner.

Attorney Lair advised he had not had time to check out an item for Larry Harney of E-911. He has contacted a gentlemen about a parking lot, but is expecting a response in writing.

Commissioner Clayton was absent and there was no report.

PUBLIC UTILITIES

Mayor Wells recognized Commissioner of Public Works James R. New.

PUBLIC WORKS REPORT

Commissioner New made a motion to purchase a 2006 backhoe in the amount of \$56,679.00 on state contract. This amount was cheaper than the lowest on-line bid. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes:

MOTION TO PURCHASE 2006 BACKHOE ON STATE CONTRACT

opposed: none. Motion carried.

Commissioner New cautioned citizens to be very careful about what you set next to your garbage cans. The Sanitation Department will pickup all items with or near garbage because they assume this items were set there for pickup. Commissioner New also urged everyone to separate cardboard boxes from the regular trash. These boxes can be recycled. Commissioner Doan agreed that the Board supports this suggestion.

Mayor Wells recognized Commissioner of Public Finance and Property William C. Doan.

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$96,624.85
Water Fund	\$106,010.64
Cash-in-Bank General Fund	\$797,817.99
Cash-in-Bank Water Fund	\$280,307.77
Municipal Aid Road Fund	52,083.89

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Motion carried.

Commissioner Doan advised the City of Cynthiana had requested quotations for long-term investments. Four banks provided quotations: Farmers National Bank, 5/3 Bank, Harrison Deposit, and Kentucky Bank. Farmers National Bank had the highest bid at 4.8326%. These investments will be made at that facility.

INVESTMENT RATES

Mayor Wells acknowledged James H. Martin, Commissioner of Public Safety.

PUBLIC SAFETY REPORT

Commissioner Martin made a motion to accept the resignation of Lance Hutchison from the Police Department effective 12/19/2005. Commissioner Doan seconded and commented that he was sorry to see Lance leave. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Motion carried.

MOTION TO ACCEPT LANCE HUTCHISON FROM POLICE DEPT. EFFECTIVE 12/19/2005

Commissioner Martin made a motion to make an offer of re-employment to an individual in the Fire Department as a certified firefighter subject to pre-employment requirements. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Motion carried.

MOTION TO MAKE AN OFFER OF RE-EMPLOYMENT TO CERTIFIED FIREFIGHTER

Commissioner Martin made a motion to promote Kelli Gibson from Telecommunicator I to Telecommunicator II. Salary to be commensurate with position. Commissioner New seconded. . In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Motion carried.

MOTION TO PROMOTE KELLI GIBSON FROM TELECOMMUNICATOR I TO TELECOMUNICATOR II

Commissioner Martin wished everyone a Merry Christmas!

Mayor Wells recognized Beth Hutchinson, Renaissance Director.

RENAISSANCE REPORT

Ms. Hutchinson thanked everyone for participating in the lamplight contest. Each lamplight has a charm of its own. There was a tie between Millridge Furniture and the Fire Dept. She urged everyone to be thinking about a different project for next Christmas.

The mapping survey is back from CDP. This data has been placed in map forms for all utilities to use. Two applications have been submitted the HGTV. Beth thanked Eric Hutchison, Jeff Sayre, and Leroy Conner for all their help on the Christmas float.

Starting in January 2006, the Renaissance Board will travel to various cities who have a record of good restorative work. They intend to study what draws people to these areas, merchandise, presentation, etc.

Mrs. Judy Feeback is working to have a venue in which to display student artwork. A Touch of Red Art Show will be held in the downtown area displaying artwork in various storefronts in February. Everyone is invited to participate.

Ms. Hutchinson is excited that Cynthiana can utilize the Equestrian Games in 2010 to generate interest and revenue in our area. This allows about three years to get our town looking very good.

Mayor Wells recognized Larry Harney of E-911. Mr. Harney thanked the Board for all the repairs in E-911 area. E-911 is in the final stages of installing the new system and new furniture. E-911 REPAIRS

Commissioner Doan stated that in 2004, the Board of Commissioners cancelled the last scheduled meeting of the year. Mayor Wells stated she assumed the Board wanted to continue this tradition. If any major issues come up, a special meeting will have to be called. LAST MEETING OF 2005 CANCELLED

There being no further business to discuss, Commissioner Martin made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; opposed: none. Meeting adjourned at 8:20 P.M. ADJOURNMENT

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Charleen McIlvain, City Clerk

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Virgie Florence Wells, Mayor