

June 13, 2006

The City of Cynthiana Board of Commissioners met in regular session on June 13, 2006 at 7:00 P.M. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Doan, and New. Commissioner Martin was absent.

Mayor Wells called the 11th regular meeting of 2006 to order.

The first order of business was the declaration of June 24, 2006 as Cynthiana High School Day. Alumni president, Geneva Moore, accepted the proclamation and welcomed Cynthiana High School graduates to participate in the activities scheduled for that day. A copy is hereto attached and made a part hereof.

Mayor Wells then recognized State Representative Tom McKee.

Representative McKee on behalf of the General Assembly and Senator R. J. Palmer presented the City of Cynthiana with a check in the amount of \$250,000.00. Mayor Wells and the Commission expressed their gratitude for the effort Representative McKee had put forth to secure these funds for Cynthiana. Mayor Wells stated the funds would be used toward installation of a new pump station and force main.

The next order of business was the recognition of the Handy Park Committee.

Present were Dr. Richard Arnold, Rick Chasteen, Don Snopek, Jim Whitaker, Travis Fryman, Steve Moses, Brian Williams, and Jerry Dawson. Dr. Arnold and Rick Chasteen served as spokespersons for this committee.

Mr. Chasteen stated that the Handy Park Committee had recently met and discussed various issues at the park. The Committee agrees that they want this park to be a "family" park and agreed that the park had definitely come a long way. The Committee expressed the desire to steadily do improvements and practice good maintenance. There is a great need for a bridge in the area and the need for parking lots. The Fiscal Court is to receive a grant for \$235,000.00 for a bridge; the Fiscal Court has budgeted \$50,000.00 to complete the cost of a new bridge. The Fiscal Court has budgeted a total of \$503,900.00 for the Recreation Park for FY 2006-2007. The Handy Park Committee requested the City of Cynthiana appropriate funds equal to that of the County government.

Mr. Chasteen also commented that this summer season was another one without a public pool facility. Faith-based organizations have built a shelter, placed benches in the park, and the 1-3/4 mile walking trail is used daily.

Dr. Arnold addressed the Board concerning the goal of slow, steady progress. He commented that during the last 30 years, there are three main things that people look at in a community when they are considering moving: #1 – education facility, #2 - recreation, and #3 - medical facilities.

Commissioner Clayton stated that the neighborhoods in close proximity are concerned about playing ball late into the night. Dr. Arnold stated that a curfew had been discussed and could be implemented.

Mr. Chasteen and Dr. Arnold requested that the Handy Park Committee be granted the authority to review any requests to sow, plant, or install any item at the Handy Farm Park. The Committee feels this should be part of their duties. They would also like for the City/County governments to appropriate \$25,000 to enable them to buy the master plan from Brandstetter-Carroll.

Commissioner Doan made a motion to move the Handy Park Committee be given the authority to review any proposals pertaining to the Handy Farm. An appeal process for any item rejected could be made before the City/County governments. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes;

MEETING CALLED
TO ORDER

PROCLAMATION –
CYNTHIANA HIGH
SCHOOL DAY
6/24/2006

FUNDS RECEIVED
FROM REP. MCKEE
FOR NEW PUMP
STATION AND
FORCE MAIN –
\$250,000.00

HANDY PARK
COMMITTEE

MOTION
AUTHORIZING
HANDY PARK FARM
COMMITTEE TO
APPROVE ANY
REQUESTS FOR
ADDITIONS TO THE
PARK

Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes;
Opposed: none. Motion carried.

Representative McKee stated that during the next budget cycle, the Handy Farm Park will be the focus.

There have been several events at the park that were great successes, but the Committee is hoping to attract more groups and individuals. The cross-country team is interested in utilizing the park for practice.

Mayor Wells thanked the Committee for coming before the Board of Commissioners with their requests.

The next item on the agenda was the approval of the minutes of the previous meeting. Commissioner Doan made a motion to approve the minutes of May 23, 2006. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF
5/23/2006 APPROVED

The Board of Commissioners also held a special meeting on June 9, 2006. Commissioner Doan made a motion to accept the minutes of the special meeting held on June 9, 2006. Mayor Wells seconded. In favor: Commissioner Doan: yes; Mayor Wells: yes; Abstained: Commissioner Clayton and Commissioner New. Both were absent from the meeting.

MINUTES OF
SPECIAL MEETING
6/9/2006 APPROVED

Mayor Wells advised that Dr. Rita Price's term on the Property Valuation Authority's Board of Adjustments had expired on 6/10/2006. Mrs. Beverly Cooper has agreed to serve in this position. Commissioner New made a motion to appoint Mrs. Beverly Cooper to serve on the PVA Board of Adjustments effective 6/10/2006. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO
APPOINT BEVERLY
COOPER TO PVA
BOARD OF
ADJUSTMENTS
EFFECTIVE 6/10/2006

Mayor Wells made the following announcements:

MAYOR'S REPORT

- The Cynthiana High School Alumni Banquet will be held on June 24th, 2006 at the Elks Lodge.
- Please do not LITTER.
- The dedication of the Endicott Meeting House will be held on 6/24/2006 at 11:00 a.m. Lunch will be served at the Duncan Tavern in Paris.
- There will be a Broadband Infrastructure meeting at the Sheriff's office on 6/21/2006.
- PRIDE will host a Summer Celebrity event on August 26, 2006.

Mayor Wells reminded the public to not put yard sale signs on utility poles. She also requested yard sale signs be removed from intersections. Many complaints have been made about dogs running loose and cats roaming free. Mayor Wells pleaded for pet owners to keep their pets under control.

Mayor Wells read a thank you note from Chris Pfetzer for the tree purchased in memory of her father.

Mayor Wells thanked everyone who has planted trees, flowers, and shrubs. It has certainly improved the looks of Cynthiana.

Mayor Wells advised that she had received a request from Bill Roberts, County 4-H leader, for \$1500.00 for the 4-H Council. The Council will utilize the funds for low-income children. This amount could be paid in four increments. Commissioner Doan stated he had tried to reach Bill Roberts, but he was out of town. He asked that this request be deferred until the next meeting.

Mayor Wells advised she had received correspondence from the Criminal Justice

Cabinet advising that the Cynthiana Police Department had done well in the Compliance Audit.

Will Linder and Associates sent a statement that they will continue their contract with the City of Cynthiana.

Mayor Wells wrote the following letters:

LETTERS

- Letter to Jack Burch, Community Action, in support of donation of two parcels in the westend of Cynthiana.
- Memo concerning the Asbury property on South Main St.
- Letter to Marilyn Bell concerning the dedication of the Endicott Meeting House
- Letter to Mrs. Betty Varner concerning zoning.
- Letter of recommendation to the Master Program at NKU
- Letter to Evelyn Morris Brogli

A progress meeting on the construction of the WWTP was held on July 12, 2006.

Mayor Wells read the Renaissance Report in the absence of Beth Hutchinson. A copy is hereto attached and made a part hereof.

RENAISSANCE
REPORT

Mayor Wells recognized Attorney John Lair.

LEGALS

Attorney Lair advised that all the documents for the UDAG grant to Leono's LLC have been signed and recorded.

UDAG PAPERWORK
COMPLETED

Attorney Lair reported that Columbia Gas advised they have a line under the alley that runs from S. Church Street to railroad tracks. Attorney Lair assured them that any conveyance would be subject to any existing easement. Attorney Lair asked if the Board wishes to close this alley. If so, an ordinance would be required. Commissioner Doan felt the City should close this alley. Attorney Lair advised he would have the first reading before the end of the meeting.

ALLEY TO BE
CLOSED

Attorney Lair advised that Wendell Drakeford has contacted him about the annexation of property behind White Oak Estates. Commissioner Clayton stated the City's engineering firm needs to look at this situation and make a recommendation. Attorney Lair is to get a plat to Commissioner Clayton so that he may pass onto Quest Engineers, Inc.

ANNEXATION OF
LAND BEHIND
WHITE OAK
ESTATES

Mayor Wells questioned if Attorney Lair had received a response to the letter dated May 15, 2006 to the Department of Transportation. Attorney Lair stated he not received a response by writing or phone.

Mayor Wells advised she had received a request from the Rotary Club of Cynthiana for \$500.00 to be used to support the Fabulous 4th Celebration.

ROTARY CLUB
REQUEST – MOTION
TO DONATE \$500.00
TO FABULOUS 4TH
CELEBRATION

Commissioner Doan made a motion to donate \$500.00 in support of the Fabulous 4th Celebration. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells advised she had spoken with Joe Lewis of Quest Engineers, Inc. concerning the acceptance of the road leading to the Health Department. Hopefully, he will have an answer by the next meeting.

HEALTH DEPT.
ROAD ACCEPTANCE

Mayor Wells recognized Fire Chief Terry Stinson, Code Enforcement Officer.

CODE
ENFORCEMENT
REPORT

Chief Stinson advised he had met with property owners and was able to resolve some issues. Letters have been sent encouraging the trimming of fence rows and trees that are infringement on others property.

Chief Stinson advised the apartments located at 103 and 105 N. Walnut Street are up for sale again. There is no occupants at these locations.

Improvements have been made in the Elm Street area especially in the area of the Old American Tobacco warehouse.

Chief Stinson informed the Board that the downtown has suffered from blight partially because 50% of the property is rental property. Chief Stinson encouraged the downtown businesses to clean up themselves instead of waiting for the City to come and do it.

Mayor Wells recognized William Moore of 413 E. Pleasant Street who complained that cars were speeding in front of his house at 60 to 70 MPH. He requested heavy patrol in this area since he feels it is so dangerous.

COMPLAINT ABOUT
SPEEDING ON E.
PLEASANT ST.

Mayor Wells recognized Commissioner of Public Utilities Tommy L. Clayton.

PUBLIC UTILITIES
REPORT

Commissioner Clayton thanked Commissioner Doan for giving his report while he was on vacation.

Commissioner Clayton made a motion to hire Larry Jones as a Water Meter Reader effective June 5, 2006 at an hourly rate of \$9.31. All pre-employment requirements have been met. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
LARRY JONES AS
WATER METER
READER EFFECTIVE
6/5/2006

Commissioner Clayton made a motion to hire Tod Blanton as a Water Treatment Plant Operator Trainee effective May 30, 2006 at an hourly rate of \$9.31. All pre-employment requirements have been met. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
TOD BLANTON AS
A WTP OPERATOR
TRAINEE EFFECTIVE
5/30/2006

Commissioner Clayton made a motion to hire James Sparks as a Wastewater Treatment Plant Operator Trainee effective June 5, 2006 at an hourly rate of \$8.44. All pre-employment requirements have been met. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
JAMES SPARKS AS
WWTP OPERATOR
TRAINEE EFFECTIVE
JUNE 5, 2006

Mayor Wells recognized Commissioner of Public Works James R. New.

PUBLIC WORKS
REPORT

Commissioner New made a motion to hire Terry Fredericks as a Public Works Maintenance Worker I effective June 15, 2006 at an hourly rate of \$8.04. All pre-employment requirements have been met. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
TERRY FREDERICKS
AS PUBLIC WORKS
MAINT. WORKER I
EFFECTIVE 6/15/2005

Commissioner New made a motion to promote Joseph Sams from Public Works Maintenance Worker II to Public Works Assistant Supervisor effective June 10, 2006. Salary to be commensurate with position. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO
PROMOTE JOE SAMS
TO P.W. ASSISTANT
SUPERVISOR
EFFECTIVE 6/10/2006

Commissioner New advised the striping has been completed on Joe B. Hall Court and the speed limit sign has been installed on Pearl St.

STRIPING OF JOE B.
HALL

Mayor Wells recognized Commissioner of Public Property and Finance Wm. C. Doan.

PROPERTY AND
FINANCE REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund \$104,290.65
Water Fund \$ 51,545.04

Cash-in-Bank General Fund \$1,216,358.37
Cash-in-Bank Water Fund \$ 294,270.76
Municipal Aid Road Fund \$ 16,388.60

Commissioner New seconded. In favor: Commissioner Clayton: yes;
Commissioner Doan: yes: Commissioner New: yes; Mayor Wells: yes;
Opposed: none. Motion carried.

Commissioner Doan advised the City will pay \$4,650.00 for chipping, oiling, and sealing the parking lot at River Road. This will be the City's portion. RIVER RD. PARKING AREA RESURFACED

Commissioner Doan advised that Judge Pro-tem Wanda Jones will be contacting each Commissioner and Magistrate to have a picture made for a composite photo of City/County government officials. COMPOSITE OF GOVERNMENT OFFICIALS

Commissioner Doan advised he had visited the wetlands site at the landfill. Work is progressing there. WETLANDS @ LANDFILL

Commissioner Doan reported that he was on E. Pleasant Street the other day and there were four skateboarders in the middle of the street. Mr. Moore stated he thought these children live at the Hillside Apartments. Commissioner Doan stated that these parents should be notified that their children were playing in the streets. SKATEBOARDERS ON E. PLEASANT ST.

Commissioner Clayton gave the following report in the absence of Commissioner Martin. PUBLIC SAFETY REPORT

Hopkins Construction has completed all of the work at 420 E. Pleasant Street with the exception of a few finishing touches that will be completed once the furniture and other items are in place. MOTION TO PURCHASE COMPUTER EQUIPMENT FORM NETWIT LLC

Commissioner Martin and Chief Muntz have investigated and reviewed the computer needs for the building. He has a quotation for a Main Server, ten complete workstations (that includes all hardware and software) and labor for a total of \$17,339. After reviewing the current Police Department budget, there appears to be at least \$14,650 available in the budget. The entire amount may be there by June 30th, but they do not want the current budget too close.

At this time, Commissioner Clayton made a motion to award the bid of \$17,339 to Netwit, LLC. This firm currently provides this same service for the City Clerk's office. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes: Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Martin and Chief Muntz have also obtained quotations for office furniture for 420 E. Pleasant Street. These items include: MOTION TO PURCHASE OFFICE FURNITURE FROM HURST OFFICE SUPPLY

- 14 desks
- 14 desk chairs
- 5 computer stands
- numerous file drawers and cabinets
- side chairs
- reception area chairs
- break room chairs
- chairs for prisoner intake area
- bookcases

Commissioner Clayton made a motion to award the bid for office equipment to Hurst Office Suppliers in the amount of \$16,201.26. Commissioner New seconded. In favor: Commissioner Clayton: yes;

Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes;
Opposed: none. Motion carried.

Chief Stinson thanked everyone for the support of the Relay for Life Cookout last Friday and Saturday.

RELAY FOR LIFE
COOKOUT

Chief Muntz thanked the Board for the new facility for the Police Department.

Mayor Wells read a letter from a new resident, Brad Garber, explaining how he very much appreciates Cynthiana. He recently moved here and very much enjoys Cynthiana.

Mayor Wells recognized Attorney John Lair.

LEGAL

Attorney Lair read Ordinance # 1415 closing the unnamed alley between S. Church Street and the railroad tracks. This closing is in accordance with KRS82.405. Commissioner Clayton made a motion to approve the 1st reading of Ordinance #1415 to close an alley. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

ORDINANCE # 1415 –
(1st Reading) –
CLOSING OF ALLEY

There being no further business, Commissioner Clayton made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned at 8:35 P.M.

ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor