

July 11, 2006

The City of Cynthiana Board of Commissioners met in regular session on July 11, 2006 at 7:00 P.M. in the Commissioner's Room at City Hall. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Doan, Martin, and New.

MEETING CALLED TO ORDER

Mayor Wells called the 13th regular meeting to order.

The first item on the agenda was the approval of the minutes of June 27, 2006.

Commissioner Doan made a motion to accept the minutes of the meeting held on June 27, 2006. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

APPROVAL OF MINUTES OF 6/27/2006

Mayor Wells made the following announcements:

MAYOR'S REPORT

- There will be a CONNECT KY meeting held on August 3, 2006 at 10:00 A.M. at the new Health Center on Oddville Avenue. Anyone interested in high speed internet service in the county should attend.
- PRIDE will hold a meeting on August 26.
- Ginger Wills of the Dept. of Transportation will be in Cynthiana at City Hall on July 17, 2006 at 2:30 P.M. to present check to City and County Governments from the Governor's Discretionary Fund.
- Planning & Zoning will hold a meeting on July 17, 2006 at 7:30 P.M. at the Sheriff's office in order to discuss fire hydrants at Desha Point and a Wayne Gossett location.

Mayor Wells advised there were unresolved issues from the last meeting on June 27, 2006:

1. Planning & Zoning sent a unanimous recommendation that the burned out building at 215 S. Main Street be condemned and abate the nuisance.
2. The Dept. of Transportation has not responded to City correspondence regarding the right-of-way for properties in order to construct the new Viaduct.
3. Wendell Drakeford has requested the City annex an area behind White Oak Subdivision. Mayor Wells advised the City cannot take any action on this matter until the water situation in that area is resolved. Quest Engineers will make a recommendation.

Mayor Wells stated she had received a request for additional lights in Robynwood. She will investigate and bring a recommendation to the Board.

Mayor Wells attended the following meetings and events:

- June 1 - Economic Development Authority @ FNB Southside Branch
- June 2 - Employee Recognition breakfast at Biancke's Restaurant
- June 6 - Handy Farm Park Committee meeting @ Health Department
- June 8 - Met with three representatives of Quest Engineers Inc.
- June 9 - Met with the *America in Bloom* judges, Beth Hutchison, and Wesley Newkirk
Met with Attorney Lair
City Commission Special Meeting
- June 10 - Guest speaker at the Renaker High School Alumni Banquet at the Cynthiana Presbyterian Church
- June 12 - WCYN Radio @ 8:00 A.M.
Housing Authority meeting @ noon
BlueGrass Energy celebration @ the Business Park II
- June 13 - City Commission
Progress meeting @ the WWTP
- June 15 - Commissioner's workshop @ 2:00 P.M.

- Harrison Memorial Hospital Board meeting
- June 19 - Interview with Kate Darnell of The Cynthiana Democrat Planning & Zoning meeting
- June 21 - CONNECT KENTUCKY meeting about broadband infrastructure Recreation Dept. meeting (special called meeting)
- June 24 - Marking of the Endicott Meeting House (Indian Creek Baptist Church @ 11:00 A.M.
- June 26 - City Commission – Special Meeting
- June 27 - City Commission
- June 28 - E-911 meeting @ Sheriff's Office Quest Engineers at City Hall
- June 29 - Reception for new director, Linda Moore, RN @ Senior Citizens Building (Elder Care Nurse)

Mayor Wells advised she has received correspondence from Tony Kearns, Sanitation Supervisor, that he has a packer truck that is beyond repair. A new packer can be placed on the chassis. This item is not budgeted for 2006-2007. He originally believed the packer would be operable through this year.

Mayor Wells recognized Attorney John Lair.

Attorney Lair read Resolution #2006-6 authorizing the City of Cynthiana to submit an application for a USDA- Rural Development grant and loan to do an addition for the Fire Department to the existing City Hall and authorizing Mayor to sign said Resolution. Commissioner Doan made a motion to accept Resolution #2006-6.

Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair stated all preliminary paperwork has been completed on the alleyway running from South Church Street to the railroad tracks near the new Leono's building. Mr. Thomas has contacted him concerning a deed to this alley. Attorney Lair stated that if it was the Board's intention to deed this alley to Mr. Charles Thomas, he will prepare a deed and present to the Board at the next regular scheduled meeting. The Board stated this was their intent.

Mayor Wells recognized Beth Hutchison, Downtown Renaissance Director.

Ms. Hutchison advised that Sam Arnold III is allowing them to use the windows of the old Lerman's Bros. location to display drawings rendered by the LandPlan Group to utilize the TEA funds. Plans and alternatives for the intersection of U.S. 27 South, Bridge Street, and South Poplar were displayed for the Commission's review.

The State Dept. of Transportation suggested consideration of a roundabout for this intersection. Ms. Hutchison stated that the DOT advised there was one in Northern Kentucky that works very well. She has plans to go look at this site and invited any Commission members that would like to see this example. She will meet with the landscape architects on Thursday.

Fire Chief Stinson was absent due to Fire Dept. training and did not give a Code Enforcement report.

Mayor Wells recognized Commissioner of Public Utilities Thomas L. Clayton.

Commissioner Clayton stated he wanted to address the situation with the WTP Trainees and certified operators. Certified operators are very scarce, and it is difficult to get operators to consider leaving positions. The City's pay scale is

LEGALS

RESOLUTION #2006-6-AUTHORIZATION AND SUBMITTAL OF APPLICATION FOR A LOAN & GRANT TO USDA-RD FOR ADDITION TO CITY HALL

ALLEY TO BE DEEDED TO LEONO'S LLC

DOWNTOWN RENAISSANCE REPORT

LANDPLAN DRAWINGS FOR INTERSECTION OF US 27 SOUTH & BRIDGE STREET

PUBLIC UTILITIES REPORT

WTP OPERATORS

not comparable to other wages in the state. This will need to be addressed.

Mayor Wells and Commissioner Clayton have signed a letter stating that funds have been budgeted to complete the following projects:

2006-2007 WATER PROJECTS

1. Repair to line on Lola Drive
2. Install water line loop from Meadow Lane to Cherry Lane known as the eastern transmission line.
3. The 1 MG water tower behind the middle school will be re-piped in order to make the water turn over.
4. LVC/MCC will be expanding their building, and a water line has to be moved. The City will incorporate this into our plans, and the college will reimburse the City.

There is an amendment to a work order from Quest Engineers Inc. and Mayor Wells needs authorization from the Board to sign. Commissioner Clayton made a motion to authorize Mayor Wells to sign Amendment #1 to the 2005-2006 water project contract. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

AUTHORIZATION FOR MAYOR TO SIGN WORK ORDER AMENDMENT TO QUEST CONTRACT

Mayor Wells recognized Commissioner of Public Works James R. New.

PUBLIC WORKS REPORT

Commissioner New advised that a proposed list of streets for paving work has been submitted at a public hearing. They are as follows:

STREETS FOR PAVING

Water Street from W. Pleasant St. to Penn Street
Bridge Street from Elmarsh Ave to the Covenant Presbyterian Church
Church Street from Oddville Ave to Reynolds Avenue
Church Street from Pleasant Street to Pike Street
Walnut Street from Mill Street to Pleasant Street
On Elmarsh Ave from approximately 144 N. Elmarsh Ave to Oddville Ave.

Commissioner New stated he had reviewed this list and felt this was the areas that most needs paving. Commissioner New stated he learned paving costs have increased almost 25% over last year.

Commissioner New advised Public Works has two items to declare as surplus property. Commissioner New made a motion to declare two items surplus property:

MOTION TO DECLARE ITEMS SURPLUS

1. A 1990 Chevy Kodiak Dump truck with electrical fire damage to the cab. The dump bed is 9' and approximately 3 years old.
2. A 1990 Chevy pickup with a utility bed.

The City will advertise for sealed bids on these two items and sell as is. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner New stated that his Sanitation Supervisor, Tony Kearns, has advised that the packer part of one of the Sanitation trucks is in a bad condition. An estimate of \$41,000.00 with a 5-year warranty for a packer body has been received. However, Attorney Lair advised the cost is over \$20,000 so this item will have to be bid out.

PACKER TRUCK BODY REPLACEMENT NEEDED

Commissioner Doan stated since this item was not budgeted, information needs to be collected, and a serious look at this situation will have to be taken.

Mayor Wells recognized Commissioner of Public Property and Finance William C. Doan.

PUBLIC PROPERTY AND FINANCE REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$440,450.61
Water Fund	97,749.08
Cash-in-Bank General Fund	705,770.44
Cash-in-Bank Water Fund	298,324.46
MARF	17,780.02

Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Doan gave a 30 day progress report on the construction of the WWTP:

CONSTRUCTION
REPORT – WWTP

- Graded clarifier bottom slabs
- Poured one of two clarifier bottom slabs
- Pour Clarifier #2 bottom slab, week of June 12th
- Began setting clarifier wall forms
- Completed Administration Building rough-ins and poured out Administration Building slabs
- Completed masonry block at garage for Administration building
- Excavated footings and slabs @ Sludge Dewatering Building
- Poured pump pit slab and building footings for Sludge Dewatering Building
- Poured pump pit walls and grade beam walls for Sludge Dewatering Building
- Excavated and set Plant Sewer Pump Station

Commissioner Doan stated that 10.67% of total appropriated funds have been expended.

Commissioner Doan stated that the surplus backhoe has been sold for \$18,000.00. One of the options for use of these funds will be to place on a CD in order to be used against the purchase of a future backhoe.

SURPLUS BACKHOE
SOLD

Commissioner Doan thanked Public Works for placing three trash receptacles at the Handy Farm Park.

Commissioner Doan made a motion to change the classification of Elizabeth Ankeny from a part-time office assistant to a full-time office assistant effective July 1, 2006. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO CHANGE
ELIZABETH ANKENY
FROM PART-TIME TO
FULL-TIME

Mayor Wells recognized Commissioner of Public Safety James H. Martin.

PUBLIC SAFETY
REPORT

Commissioner Martin made a motion to hire William J. True as a firefighter recruit effective July 17, 2006 at an hourly rate of \$9.62. All pre-employment requirements have been met. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
WM. J. TRUE AS A FF
RECRUIT EFFECTIVE
7/17/2006

Commissioner Martin made a motion to hire Christopher J. Berndsen as a firefighter recruit effective July 17, 2006 at an hourly rate of \$9.62. All pre-employment requirements have been met. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
CHRISTOPHER J.
BERNDSSEN AS A FF
RECRUIT EFFECTIVE
7/17/2006

Commissioner Martin made a motion to hire Robert Laytart as a part-time certified Telecommunicator III effective June 30, 2006 at an hourly rate of \$11.53. All pre-employment requirements have been met. Commissioner Doan seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO HIRE
ROBERT LAYTART
AS PART-TIME TELE-
COMMUNICATOR
EFFECTIVE 6/30/2006

Commissioner Martin reported that he just received information from the Kentucky League of Cities concerning speed bumps. He will present at the next regularly scheduled meeting.

SPEED BUMPS

Commissioner Martin was excited to report that the Fire Department Relay for Life Team won 1st place for their booth and team spirit. They raised approximately \$1100.00.

RELAY FOR LIFE
TEAM

Mayor Wells commented that it was a very nice event.

There being no further business to report, Commissioner Clayton made a motion to adjourn. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned at 8:14 P.M.

ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor