

July 25, 2006

The City of Cynthiana Board of Commissioners met in regular session July 25, 2006 at 7:00 P.M. in the Commissioner's Room at City Hall. Present were Mayor Wells, Attorney Lair, Commissioners Clayton, Martin, and New. Commissioner Doan was absent.

Mayor Wells called the 14th regular meeting to order.

MEETING CALLED
TO ORDER

The first item on the agenda was to recognize Bob and Sharon Marshall for their service to the Harrison County Clothes Closet. The Marshalls were instrumental in establishing and implementing the service to the community. The Clothes Closet provides good useable clothing for individuals who have a need.

BOB AND SHARON
MARSHALL DAY –
JULY 25, 2006

Mayor Wells was joined by State Representative Tom McKee and Judge Executive Dean Peak in honoring the Marshalls. Also present were volunteers Marietta Mattox, Delores Seaman, and Tom Kearns. Mayor Wells read a Proclamation declaring July 25, 2006 as Bob and Sharon Marshall Day in Cynthiana, Kentucky. A copy of this proclamation will be hung in the building housing The Clothes Closet. A copy is hereto attached and made a part hereof.

Representative McKee also presented the Marshalls with a Kentucky Colonel designation.

Mayor Wells recognized former Commissioner Gary Bruner. Mr. Bruner was present representing The Lions Club. He advised The Lions Club was coordinating the "Taste of Harrison County" which will be held on September 9, 2006. Mr. Bruner stated this event has grown over the years, and it brings a lot of people to our City. He requested the assistance of the Police Dept., the Fire Dept., and the Sanitation Dept. In addition, he requested \$500.00 from the City to help pay for publication, speakers, etc.

REQUEST FOR
FUNDS FOR "TASTE
OF HARRISON
COUNTY"

Commissioner New made a motion to give \$500.00 financial assistance to The Lions Club for this event. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO
DONATE \$500.00
TO ROTARY CLUB

Mayor Wells made the following announcements:

MAYOR'S REPORT

- There will be a CONNECT KY meeting held on August 3, 2006 at 10:00 A.M. at the new Health Center on Oddville Avenue. Anyone interested in high speed internet service in the County should attend.
- The Battle of Cynthiana will be held on July 27 – July 29, 2006 at the Elks Club on Oddville Avenue. Battle reenactments will take place at 2:00 P.M. on Saturday and Sunday.

Mayor Wells thanked Brian Williams for utilizing the community service workers in cutting weeds at the Handy Farm Park.

Mayor Wells wrote the following notes and memos:

- Eleven handwritten notes to the members of the Department of Transportation who attended the award ceremony where the City received \$100,000.00.
- Letter of thanks to Commissioner New.
- Letter to Brandstetter Carroll requesting copy of the maps of the Master Plan for the Handy Farm Park.
- Letter to Judy Rawlings regarding the Endicott Meeting House dedication.
- Letter to Hallie Clough regarding a Youth Center.
- Letter to Wm. Moore advising she had received his petition and letter regarding speeding and traffic violations on E. Pleasant Street.
- Memo regarding marking a crosswalk for Harrison House residents.

- Letter to Mr. and Mrs. Orla New for inviting Mayor to speak at the Renaker School banquet.
- Letter to thanks to Roger Despard and the Rotary Club for planning the Fabulous 4th Celebration.

Mayor Wells recognized State Representative Tom McKee and thanked him for all that he does for our community, especially, for his efforts in obtaining the \$250,000.00 KIA for the new WWTP cost overruns.

Representative McKee stated he sits on the House Local Government Committee and believes that decisions need to be left at the local level. He reviewed some of the issues that were addressed at this year’s session such as local taxation issues. McKee stated he had seen several members of the Commission and City employees in Frankfort and thanked them for their interest. He welcomes their phone calls and attendance on topics of interest.

Representative McKee informed the Commission that the Local Government Committees will hold a joint meeting during the annual KLC Conference in Lexington in October and welcomed everyone to attend.

Mayor Wells advised she had received thank you notes from the families of Joyce Murphy (Omer Murphy’s mother) and Donnie Brooks.

Mayor Wells recognized Attorney Lair.

LEGALS

Attorney Lair stated the first item on the legal agenda was to authorize Mayor Wells to sign the agreement with the Department of Transportation on the recently awarded \$100,000.00 for additional Municipal Road Aid Funds.

Commissioner Clayton made a motion to authorize Mayor to sign agreement with the Department of Transportation for additional Municipal Road Aid Funds in the amount of \$100,000.00. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair read Resolution #2006-7 adopting and approving the execution of a Municipal Road and Discretionary Bond Fund Agreement between the Incorporated Area and the Commonwealth of Kentucky, Transportation Cabinet, Department of Intergovernmental Programs and accepting all streets referred to therein as being streets which are a part of the Incorporated Area.

Commissioner Clayton made a motion to accept Resolution #2006-7 as read by Attorney Lair. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair stated the City of Cynthiana had agreed to sell a piece of property located off South Church Street to the railroad tracks between the new Leono’s building and the First United Methodist Church property to CLT, LLC. Attorney Lair stated he had prepared the deed to this alley.

MOTION
AUTHORIZING
MAYOR TO SIGN
DEED FOR ALLEY
TO CLT, LLC

Commissioner Martin made a motion to authorize Mayor Wells to sign the deed for the alley located off South Church Street to the railroad tracks between the new Leono’s building and the First United Methodist church property to CLT, LLC. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair advised that Mayor Wells has received the paperwork on the Grant agreement for the Cynthiana-Harrison County Airport for the construction of an above ground fuel storage tank.

AUTHORIZING
MAYOR TO SIGN
CYNTHIANA- H.C.
AIRPORT

AGREEMENT

Commissioner New made a motion to authorize Mayor Wells to sign the grant agreement for the Cynthiana-Harrison County Airport. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells has received an amendment to the Kentucky Utilities contract for the following work:

1. Replaced 9500 lumens with 22,000 lumens at 363 Oddville Av.
2. Installed lights at 100 First Street and 211 S. Poplar St.

Commissioner Martin made a motion to authorize the Mayor to sign the amendment to the Kentucky Utilities contract for street lights. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

AMENDMENT TO KU
CONTRACT
APPROVED

The next item on the agenda was the bid opening for paving for 2006. Attorney Lair advised only one bid was received and that was from Hinkle Contracting of Paris, Kentucky. The bid was as follows:

BID OPENING –
PAVING

Bituminous Binder @ \$64.00/Ton
 Bituminous Surface @ \$61.75/Ton
 Tack @ .50/Gallon
 Milling @ \$48.00/Ton

Commissioner New made a motion to accept the bid from Hinkle Contracting for the paving for 2006. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MOTION TO AWARD
BID TO HINKLE
CONTRACTING

Tom Ralston of Hinkle stated paving should start in approximately 10 days. Hinkle wants to get as much paving completed before they have to pave the new Wal-Mart site. Commissioner Clayton questioned putting concrete over a water line repair. Mr. Ralston advised that concrete or other fill is a good thing.

Mayor Wells advised the minutes of 7/11/2006 have been presented.

Commissioner Martin made a motion to approve the minutes of 7/11/2006. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

MINUTES OF
7/11/2006 APPROVED

Mayor Wells advised the minutes of a Special Meeting held on 7/13/2006 have been presented.

MINUTES OF
SPECIAL MEETING
7/31/2006 APPROVED

Commissioner Clayton made a motion to approve the minutes of 7/13/2006. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells advised the minutes of a Special Meeting held on 7/18/2006 have been presented.

MINUTES OF
SPECIAL MEETING
7/18/2006 APPROVED

Commissioner New made a motion to approve the minutes of 7/18/2006 as printed. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Attorney Lair advised he was in receipt of the Interlocal Agreement from County Attorney Bill Kuster regarding the maintenance of the new bridge to be

INTERLOCAL
AGREEMENT WITH

constructed at the Handy Farm. The maintenance is to be shared 50/50 by City/County.

COUNTY FOR
MAINTENANCE OF
BRIDGE Tabled
UNTIL DOAN
RETURN

Judge Peak requested this item be placed on the agenda, but was informed that Finance Commissioner Doan is on vacation. Commissioner Clayton requested this item be postponed until Commissioner Doan returns since the project involves both property and finance.

Mayor Wells advised the minutes of the Public Hearing held on July 11, 2006 have been presented for approval.

MINUTES OF PUBLIC
HEARING 7/11/2006
APPROVED

Commissioner Clayton made a motion to approve the minutes of the Public Hearing on July 11, 2006 as printed. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells requested a report from Beth Hutchinson, Renaissance Director.

RENAISSANCE
REPORT

Ms. Hutchinson advised that the options presented at the last meeting spurred some arousing responses, especially the reference to a "round about". She advised that the "round about" in Northern Kentucky has not been implemented, but some are in use in Maryland, Colorado, and Florida. Some research in Maryland indicated that one lane "round abouts" reduce accidents.

Land Plan has concluded the "round about" is not a timely thing to do in Cynthiana; there are probably not enough funds, but perhaps after the bypass is built it could be discussed in the future. Land Plan would like to pursue Plan A in more detail before presenting to the Commission. This is the plan with islands in the road and more green space by narrowing sidewalks. Such a plan is being implemented in Glasgow.

Ms. Hutchinson stated the City is eligible to apply for Renaissance Grant for up to \$150,000.00 for projects. She encouraged the Commission to bring forth some ideas. Two criteria are that they must be in the Renaissance area and must be for public property unless a property owner wants to apply for the façade program. The owner must supply 50% match.

GOLD will be taking some applications each month for the Governor's approval. Applications should be submitted a.s.a.p. because lots of communities will be submitting applications for these funds. Cynthiana needs to look at a project that will attract people to Cynthiana.

Commissioner Clayton stated he felt the "round about" should be tabled indefinitely. Commissioner Clayton stated that he would like a list of completed projects from the Renaissance Director. He also questioned if the drawings in the windows are proportional. Ms. Hutchinson replied that the drawings were in proportion. Discussion was held regarding the size of trees and placement in this area. Ms. Hutchinson stated that the egress area is wide and the property owners would be consulted about implementation. Commissioner Clayton replied that people want small trees that won't grow fast getting into the buildings or hanging over cars.

Mayor Wells recognized Code Enforcement Officer Terry Stinson.

CODE
ENFORCEMENT
REPORT

Chief Stinson reminded everyone that they need to mow their grass. Growth over 12" is weeds. He requested they keep the weeds cut, especially in fence lines. Bushes and shrubs need to be trimmed.

Chief Stinson stated that citizens cannot park unlicensed vehicles on street and leave them. Vehicles cannot be stored in the front yard.

Chief Stinson stated he was at a dead-end with the burned out property on N. Church Street. He has not received any response from this family. Attorney Lair advised that he will contact Chief Stinson about this particular piece of property.

Mayor Wells recognized Commissioner Clayton.

PUBLIC UTILITIES
REPORT
OFFER OF
EMPLOYMENT –
WTP SUPERVISOR

Commissioner Clayton made a motion to offer employment to an individual as WTP supervisor subject to completion of pre-employment requirements. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Clayton made a motion to offer employment to an individual as a Public Works/Public Utility Director subject to pre-employment requirements. Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

OFFER OF
EMPLOYMENT –
PUBLIC WORKS/
PUBLIC UTILITY
DIRECTOR

Mayor Wells recognized Commissioner New.

PUBLIC WORKS
REPORT

Commissioner New reported on surplus property sale. Bids opened at 3:00 P.M. July 25, 2006 are as follows:

BIDS ON SURPLUS
PROPERTY

<u>Bidder</u>	<u>1990 Dump Truck</u>	<u>1985 Dodge Ram</u>	<u>1990 Chevy Pickup</u>
Randolph Truck			\$212.00
“ “		\$207.00	
“ “	\$1,037.00		
Kevin Guill	3,500.00		
Larry Nichols	1,255.00		\$305.00
Ron Jenkins	600.00		
James O’Connell	307.00	61.00	\$106.00

Commissioner Clayton made the following report for Commissioner Doan:

Commissioner Clayton made a motion to pay the following bills:

BILLS

General Fund	\$22,708.49
Water Fund	\$92,995.61
Cash-in-Bank General Fund	\$653,931.89
Cash-in-Bank Water Fund	\$272,494.66
MRA	26,337.50

Commissioner Martin seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Clayton reported that the air conditioning unit that serves this area of the building went out again today for what is at least the 4th time this summer. It has several unrepairable leaks in the main unit outside. It will not hold freon and burns out condensers. They have made a temporary fix this afternoon to cool this room for tonight, but said the unit is being held together with spit and rubber bands.

MOTION TO
DECLARE
EMERGENCY &
PURCHASE AIR
CONDITIONING
UNIT

We have a price from Central Heating and Air Conditioning who services the units in this building. They are prompt in coming on a short notice. They got this room cooled for tonight. Commissioner Clayton declared this an emergency and make a motion to authorize Central Heating and Air, Inc. to install a new 5-Ton heat pump unit for \$2,800. Commissioner Martin seconded. In favor:

Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Mayor Wells recognized Commissioner of Public Safety James H. Martin.

Commissioner Martin reported that he was in receipt of a letter of resignation from Larry Harney, E-911 Coordinator.

Commissioner Martin made a motion to accept with regret the resignation of Larry Harney effective 11/30/2006. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Martin made a motion to grant unpaid leave of absence to Anita Gann through 10/08/2006. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

Commissioner Martin read a letter of retirement from Michael T. Sosbe from the Fire Dept. effective 8/31/2006.

Commissioner Martin made a motion to accept with regret the retirement of Michael T. Sosbe effective 8/31/2006. Commissioner Clayton seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Motion carried.

There being no further business to discuss, Commissioner Clayton made a motion to adjourn. Commissioner New seconded. In favor: Commissioner Clayton: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Wells: yes; Opposed: none. Meeting adjourned.

PUBLIC SAFETY
REPORT
LETTER OF
RESIGNATION FROM
LARRY HARNEY -
E-911 DIRECTOR

MOTION TO GRANT
LEAVE OF ABSENCE
TO ANITA GANN

MOTION TO ACCEPT
RETIREMENT OF
MICHAEL T. SOSBE
FROM FIRE DEPT.

ADJOURNMENT

Charleen McIlvain, City Clerk

Virgie Florence Wells, Mayor