

January 23, 2007

The City of Cynthiana Board of Commissioners met in regular session on January 23, 2007 at 7:00 P.M. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, Martin, and New.

Mayor Brown called the meeting to order.

MEETING CALLED
TO ORDER

The first order of business was the approval of the minutes of January 9, 2007.

MINUTES OF
1/9/2007 APPROVED

Commissioner Martin made a motion to approve the minutes of January 9, 2007 as presented. Commissioner New seconded. Commissioner Doan: Abstained; In favor: Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

The second item on the agenda was the presentation of the audit FYE 06. However, Mr. Hensley was late, so Mayor Brown asked Chief Stinson to give a report on Code Enforcement.

AUDIT REPORT
DELAYED

Chief Stinson advised he was beginning to see the light at the end of the tunnel concerning the burned out properties. He advised that on a daily basis he was dealing with problems of litter and junk around property. Another issue that is a problem is the amount of trash that is on the streets. Chief Stinson stated he was not sure whom to write up in this situation. He requested a workshop with the Board of Commissioners in order to discuss these items and perhaps find a workable solution.

CODE
ENFORCEMENT
REPORT

A workshop date of January 30, 2007 at 4:10 P.M. was decided upon.

Mayor Brown recognized Jerry Hensley.

AUDIT REPORT
FYE 2006

Mr. Hensley gave each Board member a copy of the audit report. He then proceeded to cover some of the most important facts of the audit and answered questions from the Board.

He thanked the Board for the opportunity to serve the City of Cynthiana, and thanked the City Clerk and her staff for their assistance. Mayor Brown expressed his wish that the audit could be received sooner than seven months after the end of the fiscal year. Mr. Hensley responded that it takes a good while to collect the data and compile the information into audit form.

Mayor Brown recognized Commissioner of Public Safety James H. Martin.

PUBLIC SAFETY
REPORT:

Commissioner Martin read a letter of resignation from Firefighter Chris Berndsen.

LETTER OF
RESIGNATION OF
FF CHRIS
BERNDSSEN
EFFECTIVE 2/12/07

Commissioner Martin made a motion to accept the resignation of Christopher J. Berndsen from the Fire Department effective February 12,

2007. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Finance and Property Wm. C. Doan.

PUBLIC FINANCE &
PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$25,419.03
Water Fund	\$45,150.75
Cash-in-Bank General Fund	\$992,954.52
Cash-in-Bank Water Fund	\$ 72,967.75
Municipal Aid Road Fund	\$ 42,741.28

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Doan requested Kenneth York, Director of Public Works/Utilities, give a report on the landfill wetlands project.

REPORT ON WET-
LANDS PROJECT
AT LANDFILL

Mr. York advised that work has been performed on the pumps; one pump was not seated properly. The current problem is that when both pumps kick on at the same time, the flow is not raising significantly. Engineers have been on site checking problems with the electrical boxes and switches. There were no overflows this past weekend with the precipitation.

Mr. York stated he believes that there may be a break in one of the new collection lines. He hopes to smoke these lines when the weather dries up. If the new sewer camera comes in, it could be used on this site.

Commissioner Martin questioned if the transfer switch was working properly. Mr. York stated that it was not working properly at this time.

Mayor Brown questioned if the booster pump for White Oak Subdivision has been ordered. Mr. York replied that it has been ordered. Quest Engineers has to approve the drawings. The building to house this pump is pre-cast concrete, and a crane will be required to set this structure.

BOOSTER PUMP
@ WHITE OAK
SUBDIVISION

Mayor Brown stressed the urgency of the pump since citizens in that area are seriously lacking in water pressure. Mr. York assured him that it is in process.

Mayor Brown also questioned the status of the altitude valves for the Bundy Tower and the U.S. 27 North tower. Mr. York advised these valves have been ordered.

ALTITUDE VALVES
FOR WATER
TOWERS

Commissioner Doan stated he was expecting the City's tobacco buyout allotment to be deposited very soon. In previous years, these funds have been used to pour new concrete in front of City Hall.

TOBACCO BUYOUT
FUNDS

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.	PUBLIC UTILITIES REPORT
Commissioner Keith explained that the Water Treatment Plant is in need of plumbing work. The work to be done is several small jobs that could take up to a week to complete. It has been difficult in the past to get someone to stay until every job is completed.	ROBBIE LYONS LOWEST AND BEST BIDDER FOR ELECTRICAL WORK AT WTP
Commissioner Keith advised that Robbie Lyons has quoted the lowest and best price of \$25.00 per hour to perform this work. Robbie is also a City employee working as a firefighter. This work is to be performed on his days off from the Fire Department.	
Commissioner Keith advised the Water Treatment Plant has a trainee who is almost ready for certification. Commissioner Keith requested permission to post within the City the availability of a position for another Water Plant Operator trainee. The Board was in agreement.	WTP OPERATOR TRAINEE POSITION TO BE POSTED INTERNALLY AT CITY OF CYNTHIANA
Commissioner Keith reported the work will begin January 29 on the flocculators at the Water Treatment Plant and the altitude valves are on order for the Bundy and U.S. 27 North towers.	WORK ON FLOCCU- LATORS – STARTS 1/29/2007
Commissioner of Public Works James R. New had no report this meeting.	NO PUBLIC WORKS REPORT
Next on the agenda were legal issues:	LEGALS
Attorney Lair read Resolution 2007-#1 approving the submission of a joint grant application by the Harrison County Fiscal Court and the City of Cynthiana, Kentucky to provide for the funding to implement a project to develop crumb rubber or mulch beneficial end-use markets for waste tires generated in Kentucky. This product could be used on sports fields and walkways at the Handy Farm Park.	RESOLUTION 2007- #1 APPROVED
Commissioner Keith made a motion to approve Resolution 2007-#1. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.	
Attorney Lair read Resolution 2007-#2 approving the submission of a joint application by the City of Cynthiana, Kentucky and the Harrison County Fiscal Court to the Recreational Trails Program funded through the Federal Highway Administration outlining plans and needs for trails at the Handy Farm Park.	RESOLUTION 2007- #2 APPROVED
Commissioner Keith made a motion to approve Resolution 2007-#2 Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.	
Attorney Lair read a proclamation declaring February 2007 as Heart	PROCLAMATION –

Month for Harrison County and encourages all citizens to work together to promote and improve the health of women and increase awareness and understanding of women and heart disease. "GO RED" CAMPAIGN

Commissioner Keith made a motion to accept the "Go Red" Proclamation as presented. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Keith announced that Harrison Memorial Hospital has recently hired a full-time cardiologist on staff. Mayor Brown stated the new addition to the hospital is state-of-the-art, and urged everyone to attend the open house scheduled for February 9, 2007. Both Commissioner Keith and Mayor Brown stated how very proud they are of this wonderful addition to our community. NEW ADDITION AT HMH

Mayor Brown advised that he had spent four hours in Frankfort this day at a meeting with other Mayors and Governor and Mrs. Fletcher. Mayor Brown advised that there are monies available for various projects, and he will spend a good deal of time in Frankfort seeking these funds. BROWN ATTENDS MEETING IN FRANKFORT WITH GOVERNOR

Commissioner Doan made a motion to move to executive session for the purpose of discussing real estate acquisition, litigation, and a personnel matter. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried. Move to executive session at 7:55 P.M. EXECUTIVE SESSION

Commissioner Doan made a motion to return to regular session at 8:40 P.M. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried. RETURN TO REGULAR SESSION

Attorney Lair advised that while in executive session, the Board discussed an individual employee, litigation and acquisition of real estate but no action was taken on any subject. NO ACTION TAKEN IN EXECUTIVE SESSION

There being no further business to discuss, Commissioner Doan made a motion to adjourn. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Meeting adjourned at 8:42 P.M. ADJOURNMENT

Charleen McIlvain, City Clerk

James A. Brown, Mayor