

March 27, 2007

The City of Cynthiana Board of Commissioners met in regular session on March 27, 2007 at 5:30 P.M. at City Hall. Present were Commissioners Doan, Keith, Martin, New, and Attorney Lair. Mayor Brown was absent due to illness.

Mayor pro-tem Keith called the meeting to order at 5:33 P.M.

The first order of business was the approval of the minutes of March 13, 2007.

Commissioner Doan made a motion to approve the minutes of March 13 as printed. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

Mayor pro-tem Keith acknowledged visitors Cindy Barnes, Tom Kearns, and Laurie Thomas.

Ms. Thomas introduced herself as the new Director of the Senior Citizens Program at the Community Service Center. She advised of the services provided by Senior Citizens and submitted a budget request to each Board member. She expressed her hope that the City would continue to support the budget request as they had in the past.

Cindy Barnes, director of the Harrison County Society for Retarded Citizens program, submitted a budget request for \$13,000.00. This program helps citizens with mental illness, mental retardation, or developmental delays to have a job and promote friendship by interacting through employment.

Ms. Barnes thanked the Board for their past support.

Mr. Kearns is a committee member of the Harrison County Commission on Aging and was in attendance to express support for the two very important programs.

Mayor pro-tem Keith recognized Code Enforcement Officer Terry Stinson.

Chief Stinson reported that four pieces of property have not registered with the City as rental property. The owners of this property will be given two weeks within which to comply. If they fail to comply, the owners will be assessed a fine. Also, there are four parcels of rental property that have not re-newed their rental license. The owners of this property will also be assessed a fine. The rental property fees are \$10.00 per unit; double after January 31, 2007.

The sale of the burned out property at 231 N. Church Street has been finalized. The new owner intends to build a new structure by mid-summer. However, he has recently undergone surgery, so start-up will be delayed.

MEETING CALLED  
TO ORDER

MINUTES OF  
MARCH 13, 2007  
APPROVED

BUDGET REQUESTS  
FROM SENIOR  
CITIZENS AND H.C.  
SOCIETY FOR  
RETARDED  
CITIZENS

CODE  
ENFORCEMENT  
REPORT

The burned out property on N. Elmarch has also been sold. The new owner intends to rebuild in a month.

Mayor Brown and Chief Stinson met with the owner of the burned out property on South Main Street. Solutions were discussed.

Chief Stinson is in the process of tracking down the owners of the abandoned flood property so that condemnation can be started.

Twenty-nine notices of violation have been sent in regards to junk, weeds, and trash.

Mayor pro-tem Keith recognized Commissioner of Public Safety James H. Martin. Commissioner Martin stated that he had no report. PUBLIC SAFETY – NO REPORT

Mayor pro-tem Keith recognized Commissioner of Public Finance and Property. PUBLIC FINANCE AND PROPERTY

Commissioner Doan made a motion to pay the following bills: BILLS

	General Fund	\$ 48,918.28
	Water Fund	255,364.50
Cash-in-the-Bank	General Fund	544,872.21
Cash-in-the-Bank	Water Fund	51,463.04
Municipal Aid Road Fund		7,134.09

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

Commissioner Doan advised that each Commissioner can expect to find budget information in their mail box.

Commissioner Doan advised that he had been to the Handy Farm Park recently, and the Park is going to need to be mowed in April. Commissioner Doan contacted Magistrate Brad Marshall and both agreed to bring the matter up at their respective meetings. Bids must be let in order for this work to be performed. A bid opening has been set for April 10, 2007 at 2:05 P.M. at the City Clerk's office, City Hall. BIDS ON HANDY FARM PARK MOWING CONTRACT

Commissioner Doan advised that a company called NetWit has supplied the technology support for the City Clerk's office for many years and has recently started supplying this service to the other departments. NetWit has submitted to the City a contract for 50 hours of service for \$5,000.00 with any unused hours carried forward to the next year. MOTION TO APPROVE NETWIT CONTRACT FOR TECHNOLOGY SERVICES

Commissioner Doan made a motion to accept the NetWit contract in the amount of \$5,000.00 for 50 hours of service with any unused hours carried forward. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

Commissioner Doan stated that Kenneth York was in school and not able to give a report on the wetlands project at the landfill. This issue will be revisited at the April 10, 2007 Commission meeting.

REPORT ON  
WETLANDS  
PROJECT @  
LANDFILL

Commissioner Keith made a motion to make an offer of employment to Elizabeth Jones as a part-time Class IV Water Treatment Plant Operator effective 3/27/2007 at a rate of \$15.00/hour. All pre-employment requirements have been met. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

OFFER OF  
EMPLOYMENT TO  
ELIZABETH JONES  
AS PT CLASS IV  
WTP OPERATOR

Commissioner Doan made a motion to make an offer of employment to an individual as a Class IV Water Treatment Plant Operator subject to pre-employment requirements. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

OFFER OF  
EMPLOYMENT TO  
INDIVIDUAL AS  
CLASS IV WTP  
OPERATOR

Commissioner Keith stated he had received a letter of retirement from Gene Fuller from the Water Department. Gene has been an employee for 25 years.

GENE FULLER  
RETIREMENT  
EFFECTIVE 4/30/2007

Commissioner Martin made a motion to accept the retirement of Gene Fuller effective April 30, 2007 after 25 years of service. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

Commissioner Keith reported that Quest Engineers Inc. had met with Mayor Brown, Kenneth York, and the Water Treatment Plant staff concerning the Water Line Transmission from the Devil's Backbone to the Water Treatment Plant. Quest Engineers has prepared a work order in the amount of \$40,000.00 in order to accomplish the work needed in this area.

APPROVAL OF  
WORK ORDER  
FROM QUEST  
ENGINEERS FOR  
WORK ON MAIN  
WATER  
TRANSMISSION  
LINE

Commissioner Keith made a motion to proceed with the work to be performed on the Raw Water Transmission Line at a cost of \$40,000.00. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

Commissioner Keith advised that the City originally hired Harry Johnson for a period of six months to rectify some of the problems at the Water Treatment Plant. Now Mr. Johnson would like to go to part-time employment, 3 days a week, at a hourly rate of \$34.00/Hour. Mr. Johnson has stated he will stay until tasks are completed. Commissioner New questioned if Mr. Johnson would be available for a call-in. Commissioner Keith that absolutely Mr. Johnson would be available.

MOTION TO MOVE  
HARRY JOHNSON  
TO PART-TIME  
EMPLOYMENT

Commissioner New made a motion to change Harry Johnson to part-time employment at a rate of \$34.00/Hour. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.

<p>Mayor pro-tem Keith recognized Commissioner of Public Works James R. New.</p>	<p>PUBLIC WORKS REPORT</p>
<p>Commissioner New announced the City will be running the chipper during the month of April. This service is not available for commercial use.</p>	<p>CHIPPER SCHEDULE</p>
<p>Mayor pro-tem Keith acknowledged Attorney John Lair.</p>	<p>LEGALS</p>
<p>Attorney Lair read Ordinance #1435 amending the Zoning Ordinance with regard to non-conforming existing signs. Commissioner Doan made a motion to approve the second reading of Ordinance #1435. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.</p>	<p>ORDINANCE #1435 (2<sup>ND</sup> Reading) – NON-FORMING SIGNS</p>
<p>Attorney Lair read Resolution #2007-6 designating James A. Brown, Mayor, as the Applicant’s Agent for Disaster Relief. Commissioner Martin made a motion to approve Resolution #2007-6 designating James A. Brown as the Applicant’s Agent for Disaster Relief. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.</p>	<p>RESOLUTION #2007-6 – DESIGNATING JAMES A. BROWN AS APPLICANT’S AGENT FOR DISASTER RELIEF</p>
<p>Commissioner Doan made a motion to authorize the appraisal of a piece of property in order to secure a water line easement. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.</p>	<p>MOTION TO AUTHORIZE APPRAISAL OF PROPERTY IN ORDER TO OBTAIN A WATER LINE EASEMENT</p>
<p>Attorney Lair read Ordinance #1436 amending the bulk water rates.</p>	<p>ORDINANCE #1436 (1<sup>ST</sup> Reading) – AMENDING BULK WATER RATES</p>
<p>Commissioner Martin made a motion to accept the 1<sup>st</sup> reading of Ordinance #1436 amending the bulk rate on water from \$6.61 per 1000 gallon to \$10.00 per 1000 gallon. The balance of water rates are to remain the same and in full force according to Section 2: 20-18. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Motion carried.</p>	
<p>Mayor pro-tem Keith announced the City and County governments will have a joint meeting on April 10, 2007 at 5:30 P.M. at the new Health Dept. on Oddville Avenue.</p>	<p>JOINT MEETING</p>
<p>Community Ventures has announced that money is available for first time home owners. A public meeting is scheduled at City Hall on April 9, 2007 from 5:30 P.M. – 7:00 P.M.</p>	<p>COMMUNITY VENTURES PUBLIC MEETING</p>
<p>Mayor pro-tem Keith recognized Marilynn Bell, member of the Renaissance Board.</p>	<p>RENAISSANCE REQUEST FOR</p>

BUDGETED FUNDS  
FOR  
MOTIVATIONAL  
SPEAKER

Ms. Bell advised that in the absence of Beth Hutchison she was before the Board to request approval from the Board to expend funds to pay for a motivational speaker, Kennedy Lawson Smith, of Washington, D.C. She advised that Mr. Smith is a very sought-after speaker on the Main Street Program and is currently holding the date of June 7, 2007 for the City of Cynthiana Renaissance. These funds have been budgeted. They estimate \$1600.00 will be needed for airfare. Several Board members have offered to house and feed the speaker during the stay.

Ms. Bell explained that the Renaissance Program plans to have a dinner at a cost of \$25.00 per plate to help defray the cost. Ms. Bell stressed that the Board's approval was urgent due to the fact that the speaker is so popular. This should be done by Wednesday or Thursday of this week.

Mayor pro-tem Keith advised that he was hesitant about approving this matter without the foreknowledge of Mayor Brown. He also stated that he was unaware that this item was going to come before the Board.

City Clerk McIlvain was asked to confirm that the amount was indeed budgeted, but she stated she did not have a printout on hand to confirm. She advised she could go look it up if the Board was willing to wait a few minutes. It was suggested to Ms. Bell that she prepare an itemized list of expenses that she felt would be incurred and bring to the City Clerk's office. This information could be passed along to the Board, and if necessary, a called meeting could be held to handle this transaction. Ms. Bell stated she would work those figures up for the Board and apologized for not notifying the Board prior to the meeting.

There being no further business to discuss, Commissioner Doan made a motion to adjourn. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor pro-tem Keith: yes; Opposed: none. Meeting adjourned a 6:30 P.M.

ADJOURNMENT

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Charleen M. McIlvain, City Clerk

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John M. Keith, Jr., Mayor pro-tem