

June 12, 2007

The City of Cynthiana Board of Commissioners met in regular session on June 12, 2007 at 5:30 P.M. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, Martin, and New.

Mayor Brown called the meeting to order at 5:42 P.M.

MEETING CALLED  
TO ORDER

The first order of business was the approval of minutes from the meeting held on May 22, 2007. Commissioner Doan made a motion to accept the minutes of the May 22, 2007 meeting as presented. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES OF  
5/22/2007  
APPROVED

Mayor Brown recognized Commissioner of Public Safety James H. Martin.

PUBLIC SAFETY  
REPORT

Commissioner Martin advised that he was in receipt of a letter of resignation from Police Officer Joe Wilder.

Commissioner Martin made a motion to accept the resignation of Officer Joe Wilder from the Police Department effective 6/24/2007. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO  
ACCEPT  
RESIGNATION OF  
POLICE OFC. JOE  
WILDER EFFECTIVE  
6/24/2007

Mayor Brown recognized Commissioner of Property and Finance William C. Doan.

PUBLIC FINANCE  
& PROPERTY  
REPORT

Commissioner Doan made a motion to pay the following bills through June 12, 2007:

BILLS

General Fund	\$112,060.90
Water Fund	141,024.51
Cash in Bank General Fund	\$440,433.18
Cash in Bank Water Fund	143,258.70
Municipal Aid Road Fund	23,583.49

Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC UTILITIES  
REPORT

Commissioner Keith advised that Judy Construction is confident that the new wastewater treatment plant will be up and running by the week of July 9, 2007. Mayor Brown stressed the importance of meeting the promise date of July 1. He stated the City is working on an agreed order.

COMPLETION OF  
WWTP

Kenneth York and Commissioner Keith both advised that there are just small jobs to finish up at each building; paving work will be done next week.

Commissioner Keith made a motion to authorize the posting of an opening for the position of Distribution Coordinator. This position will have no impact on the budget. Mayor Brown questioned if consideration has been given to plans for the future. Commissioner Keith stated that all things have been considered. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

AUTHORIZE THE  
POSTING OF THE  
POSITION OF  
DISTRIBUTION  
COORDINATOR

Mayor Brown recognized Commissioner of Public Works James R. New. Commissioner New stated he did not have a report.

PUBLIC WORKS  
REPORT

Mayor Brown recognized visitors and questioned if anyone would care to address the Board.

VISITORS

Rev. Price Mitchell stated he was very proud of the new baton program being held on Monday nights at the City Hall gym. He felt it was a wonderful addition to the summer activities.

Mayor Brown recognized Attorney John Lair.

LEGALS

Attorney Lair advised he had one item for the Board's consideration.

The City of Cynthiana has workman's compensation through the Kentucky League of Cities. It is time to renew the Declaration of Trust and the Trust Participation Agreement.

APPROVAL OF  
EXECUTION OF  
DECLARATION OF  
TRUST AND  
TRUST  
PARTICIPATION  
AGREEMENT FROM  
KLC - WORKMAN'S  
COMP

Commissioner Keith made a motion to execute the Declaration of Trust and the Trust Participation Agreement in order to secure workman's compensation through Kentucky League of Cities. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown advised that on May 8, 2007 a discussion was held concerning appointments to the Planning and Zoning Board and Board of Adjustments. Some candidates declined to serve after being contacted. Mayor Brown made the following recommendations to the Board of Commissioners:

APPOINTMENTS  
TO PLANNING &  
ZONING BOARDS

Phil Sims and Mitchell Lutes to the Planning and Zoning Board  
Bonita Watson and Don Snopek to the Planning and Zoning  
Board of Adjustments

Commissioner New made a motion to appoint Mitchell Lutes to the P & Z Board, effective immediately, to fill the unexpired term of Jeff Claypool (term to expire 5/26/2009), appoint Phil Sims to the P & Z Board, effective immediately, to fill the unexpired term of Richard Sing (term to expire

5/26/2008), appoint Bonita Watson to the P & Z Board of Adjustments, effective immediately, to fill the unexpired term of Gene Arnold, Sr. (term to expire May 26, 2006, and appoint Don Snopek to the P & Z Board of Adjustments (term to expire 5/26/2011). Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Doan made a motion to reappoint Yvonne Berry to the Planning and Zoning Board of Adjustments for a four –year term to expire May 26, 2011. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion Carried.

REAPPOINTMENT  
TO P & Z BOARD OF  
ADJUSTMENTS –  
YVONNE BERRY

Mayor Brown requested an executive session for the purpose of discussing two separate personnel issues. Commissioner Doan made a motion to move to executive session for the purpose of discussing two separate personnel issues. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Board went into executive session at 5:59 P.M.

EXECUTIVE  
SESSION – TWO  
PERSONNEL  
ISSUES

Commissioner Doan made a motion to return to regular session at 10:02 P.M. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

RETURN TO  
REGULAR SESSION  
–  
NO ACTION TAKEN

Mayor Brown apologized for the lengthy executive session. While in executive session, personnel issues were discussed on two different employees. No action taken at this time.

Commissioner Doan made a motion to adjourn. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Meeting adjourned.

ADJOURNMENT

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Charlene McIvain, City Clerk

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James A. Brown, Mayor