

August 14, 2007

The City of Cynthiana Board of Commissioners met in regular session at City Hall on August 14, 2007 at 5:30 P.M. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, Martin, and New.

Mayor Brown called the meeting to order.

MEETING CALLED
TO ORDER

Mayor Brown advised that three sets of minutes have been presented for approval.

Commissioner Keith made a motion to approve the minutes of the Public Meeting held on July 24, 2007. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES OF
PUBLIC HEARING
7/24/2007
APPROVED

Commissioner Doan made a motion to approve the minutes of the meeting held on July 24, 2007. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES OF
MEETING ON
7/24/2007
APPROVED

Commissioner Martin made a motion to approve the minutes of a special meeting held on August 6, 2007 at 4:15 P.M. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES OF
SPECIAL MEETING
HELD 8/6/2007
APPROVED

The next item on the agenda was the recognition of Fred Morris, E-911 Dispatcher, who retired July 31, 2007 after 28 years of employment. Commissioner Martin noted that Fred's family has served the City of Cynthiana with over 100 years of service: his great-grandfather, great-uncle, grandfather, and father all served. Fred was hired on April 23, 1979 as a dispatcher and most recently has served as the E-911 Director. During his tenure, he has worked many crises dispatching Police, Fire, and County personnel. Many of his colleagues noted that Fred was also calm, professional, and always there in the event of power outages. Mayor Brown noted that Fred was a steady force during the 1997 flood. He was presented with a gift from the City and a reception after the meeting.

HONORING OF
FRED MORRIS –
28 YEARS OF
SERVICE

State Representative Tom McKee congratulated Fred and presented him with a Kentucky Colonel certificate.

Commissioner Martin advised that he had no other business to report.

Mayor Brown recognized Commissioner of Public Finance and Property William C. Doan.

PUBLIC FINANCE
AND PROPERTY
REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund \$91,301.68

Water Fund	69,518.74
Cash-in-Bank General Fund	\$517,702.83
Cash-in-Bank Water Fund	338,675.29
Municipal Aid Road Fund	52,952.46

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Doan advised that bids have been sought to paint the exterior of 420 E. Pleasant Street (Police Dept.). Two bids were received:

Gary Plummer	\$4,818.00
Ervin Garrison	\$2,350.00

BID AWARDED TO ERVIN GARRISON TO PAINT 420 E. PLEASANT ST.

Commissioner Doan made a motion to award the bid for painting 420 E. Pleasant Street to Ervin Garrison at a price of \$2,350.00. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC UTILITIES REPORT

Commissioner Keith made a motion to advertise for bids for a pump at Woodland Terrace. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO ADVERTISE FOR PUMP @ WOODLAND TERRACE

Mayor Brown questioned if the City has adequate land for this pump. Commissioner Keith responded that he will have to check about that.

Commissioner Keith advised that the new WWTP will have a slight odor for about half a day when start up occurs. This is a normal process, but he stressed that this odor is only temporary.

NEW WWTP ON LINE

The new White Oak pump station will be dropped in over the weekend, and the connection will be made over a weekend. The area will be under a boil water advisory. It was decided to perform this work over a weekend in order to avoid a boil water advisory for Westside School.

WHITE OAK PUMP STATION

Mayor Brown recognized Commissioner of Public Works James R. New.

PUBLIC WORKS REPORT

Commissioner New made a motion to accept the resignation of Lee Rivera from the Public Works Department effective August 6, 2007. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

RESIGNATION OF LEE RIVERA ACCEPTED EFFECTIVE 8/6/2007

Commissioner New advised that a new STOP sign has been installed at the intersection of Queensway and Meadow Lane. This is now a 3-way STOP.

STOP SIGN @ QUEENSWAY & MEADOW LANE

Commissioner New advised that Hinkle would be paving Cherry Lane, Rosebay Lane, and Lola Drive.

MILLING & PAVING

Mayor Brown expressed concern that the milling was not deep enough. In fact on Meadow Lane, it appears that areas were missed. Mr. Kenneth York advised that some streets had to be milled twice. Mayor Brown requested Commissioner New check with Tom Ralston about the milling. Commissioner New requested citizens watch WHHS for updates.

The milling on Third and Fourth Street will be delayed until all the water line repairs have been made there.

Mayor Brown recognized Attorney John Lair.

LEGALS

Attorney Lair reported that CDP Engineers had been contacted for engineering and technical support for the Main Street Program. They have submitted a price of \$2500.00.

MOTION TO
APPROVE CDP
ENGINEERS
CONTRACT FOR
MAIN STREET
PROGRAM

Commissioner Keith made a motion to approve and authorize Mayor Brown execute CDP Engineers document for technical support for the Main Street Program. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown requested a report from Wayland Quisenberry on Code Enforcement.

CODE
ENFORCEMENT
REPORT

Mr. Quisenberry advised that he had reviewed eleven cases. Four cases have been resolved, and he is working on the other seven complaints.

Mayor Brown advised he had received several complaints about swimming pools in the Robynwood area not being up to code. Mr. Quisenberry advised he had looked at one pool in a front yard, but it has been removed and placed in the back yard.

Commissioner Martin made a motion to move to executive session for the purpose of discussing the acquisition of property. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried. Moved to executive session at 6:03 P.M.

EXECUTIVE
SESSION

Commissioner Doan made a motion to return to regular session. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

RETURN TO
REGULAR
SESSION

Mayor Brown advised the Board discussed acquisition of property and approval was given to the Mayor to evaluate the purchase of property.

ACQUISITION OF
PROPERTY
DISCUSSED

There being no further business to discuss, Commissioner Keith made a motion to adjourn. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried. Meeting adjourned at 6:09 P.M. ADJOURNMENT

Charleen McIlvain, City Clerk

James A. Brown, Mayor