

November 13, 2007

The City of Cynthiana Board of Commissioners met in regular session on November 13, 2007 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, and Martin.

Mayor Brown called the meeting to order and recognized visitors. One of the visitors was Brett Gaspard, the new municipal/public sector representative for Rumpke. Mayor Brown advised that time was limited due to the planned joint city/county meeting scheduled for 6:00 P.M. However, Mayor Brown encouraged him to call and be placed on the agenda for the next regularly scheduled meeting.

MEETING CALLED
TO ORDER

Mayor Brown advised the minutes of October 23, 2007 have been printed and distributed for approval.

Commissioner Keith made a motion to approve the minutes of the October 23, 2007 meeting as printed. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Minutes approved.

MOTION TO APPROVE
MINUTES
OF 10/23/2007

Mayor Brown recognized Commissioner of Public Safety James H. Martin.

PUBLIC SAFETY
REPORT

Commissioner Martin made a motion to accept the resignation of Ernie Lucky as an E-911 Telecommunicator effective 11/16/2007. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

MOTION TO
ACCEPT
RESIGNATION OF
ERNIE LUCKY
EFFECTIVE 11/16/2007

Commissioner Martin advised that at the previous meeting he had made an offer of employment. All pre-employment requirements have been met. Commissioner Martin made a motion to hire Kendra Jones as a part-time certified E-911 telecommunicator effective 11/5/2007 at a rate of \$10.88/hour. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

MOTION TO HIRE
KENDRA JONES AS
PT CERTIFIED
TELECOMMUNICATOR
EFFECTIVE 11/5/2007

Commissioner Martin stated an offer of employment had been made to Michael C. Caudill as a certified Police Officer. Mr. Caudill has since accepted a position with the Department of Fish and Wildlife and has written requesting his application be withdrawn for consideration.

MOTION TO
WITHDRAW
APPLICATION OF
MICHAEL C. CAUDILL
AS A CERTIFIED
POLICE OFFICER

Commissioner Martin made a motion to withdraw the application of Michael C. Caudill as a certified Police Officer. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

Commissioner Martin provided two applications for Police Officer recruits in order for the Board to review.

Commissioner Martin made a motion to make an offer of employment to an individual as a Police Officer recruit. Employment is subject to pre-employment requirements. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

MOTION TO MAKE AN OFFER OF EMPLOYMENT FOR A POLICE OFFICER RECRUIT

Commissioner Martin made a motion to make an offer of employment to an individual as a Police Officer recruit. Employment is subject to pre-employment requirements. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

MOTION TO MAKE AN OFFER OF EMPLOYMENT FOR A POLICE OFFICER RECRUIT

Commissioner Martin reported that he had spoken with Time-Warner Cable. They intend to complete the work on the poles this Friday. December 20, 2007 is the target date for the digital to be on line; at that time, Sports South and Sports North will be permanent.

UPDATE ON TIME-WARNER CABLE

Mayor Brown recognized Commissioner of Public Finance and Property William C. Doan.

PUBLIC FINANCE & PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

General Fund	\$44,597.50
Water Fund	78,913.08

Cash-in-Bank General Fund	\$706,931.30
Cash-in-Bank Water Fund	\$398,845.64
Municipal Aid Road Fund	100.00

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Mayor Brown: yes; Opposed: none. Motion approved.

Commissioner Doan supplied each Board member with a copy of the LRV RC&D newsletter. Mayor Brown thanked Commissioner Doan for serving as the City representative on this Board as it does require a great deal of time.

LRV RC&D NEWSLETTER

Commissioner New arrived at 5:36 P.M.

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC UTILITIES REPORT

Commissioner Keith made a motion to promote Tod Blanton from Water Treatment Plant Operator trainee to Class III Water Treatment Plant Operator effective 10/27/2007. Mr. Blanton has completed all requirements and testing as required by the Commonwealth of Kentucky. Salary commensurate with position. Commissioner Martin

MOTION TO PROMOTE TOD BLANTON TO CLASS III WTP OPERATOR EFFECTIVE 10/27/2007

seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion approved.

Mayor Brown recognized Commissioner of Public Works James R. New.

PUBLIC WORKS
REPORT

Commissioner New advised the leaf pickup for this season has started. The schedule is as follows:

LEAF PICKUP
SCHEDULE

Eastside of Main Street - Weeks 11/12 – 11/16
Weeks 11/26 – 11/30
Westside of Main Street - Weeks 11/19 – 11/23
Weeks 12/3 – 12/7

Mayor Brown asked Attorney Lair to address any legal issues.

LEGAL ISSUES

Attorney Lair advised that at the October 23, 2007, the Board had authorized him to contact Planning and Zoning with regards to the “urban services area” in the new Comprehensive Plan. He had made some suggested changes and taken them to Linden Smith. As of this meeting, Attorney Lair had not heard from Mr. Smith. However, this issue may be addressed at the Joint City/County meeting.

COMPREHENSIVE
PLAN – P & Z

Mayor Brown reported the City has offered a one-time vacation buy-back plan to alleviate the manpower shortage in certain departments. City Clerk McIlvain reported there had been some response, but the window of opportunity is open for another week.

VACATION BUY-BACK

Mayor Brown advised that R. A. Williams Construction Co. has requested the City of Cynthiana release the performance bond in the amount of \$5,000 for the Robynwood Subdivision. Mayor Brown forwarded this request onto HDR Quest Engineers for review.

PERFORMANCE
BOND – R. A.
WILLIAMS
CONSTRUCTION –
REQUEST FOR
PERFORMANCE BOND
RELEASE

A letter was received from Joe Lewis advising that he had contacted City Public Works who indicated that only a drainage ditch and some inlets in back yards are periodically required to be cleaned of sediment and brush. Mr. Lewis sees no problem with releasing this bond.

Commissioner Keith made a motion to release the performance bond in the amount of \$5,000 for the Robynwood Subdivision to R. A. Williams Construction Co. consistent with the recommendation from HDR/Quest Engineers Inc. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO RELEASE
PERFORMANCE BOND
FOR ROBYNWOOD
SUBDIVISION

Mayor Brown informed the Board and the public that the joint City/County meeting scheduled for 6:00 P.M. is for informational purposes only. There will be no legal action taken.

JOINT CITY/COUNTY
MEETING

The Fiscal Court would like for the City to assist with the cost of a feasibility study on the aquatic center to be located at the Handy Farm.

FEASIBILITY STUDY
FOR AQUATIC CENTER

Mayor Brown advised that the City did not have funds allocated to perform this study (\$5,000 each entity). Mayor Brown further stated that until the location of this aquatic center could be resolved, he felt that it was not prudent to spend this money. There are three buildings on site on which a determination needs to be made. Mayor Brown would like to table this issue until the next regularly scheduled meeting.

AT HANDY FARM

Mayor Brown was pleased to report that the Water Treatment Plant is no longer operating under a Memorandum of Understanding. An excellent report was received from the Division of Water on the improvements and upgrades made at this location. Mayor Brown stressed that these improvements have been made over a period of several months, and great progress has been made.

WATER TREATMENT
PLANT RECEIVED
EXCELLENT REPORT
FROM STATE DIVISION
OF WATER

Mayor Brown advised the water line replacement has been completed on Second, Third, and Fourth Streets. This street has been patched, but the blacktop will not take place until spring. Second Street will need to be milled in order to remove the crown. However, Campbell Alley was blacktopped and all the residents have called and expressed their gratitude for this improvement. The residents of White Oak Subdivision are also pleased with the increased water pressure in that area. Mayor Brown advised that a tremendous amount of work has been accomplished on the infrastructure in the City.

UPDATE ON 2ND, 3RD,
AND 4TH STREETS

Commissioner Doan made a motion to adjourn this meeting in order to attend the joint City/County meeting at 6:00 P.M. at the Extension Center on 668 New Lair Road. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Meeting adjourned at 5:54 P.M.

ADJOURNMENT

Charleen M. McIlvain, City Clerk

James A. Brown, Mayor