

January 22, 2008

The City of Cynthiana Board of Commissioners met in a regular session on January 22, 2008 at 5:30 P.M. The meeting was held in the Commissioner's Room at City Hall. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, Martin, and New.

MEETING CALLED
TO ORDER

Mayor Brown called the meeting to order.

The first item on the agenda was Linden Smith of Planning & Zoning. He advised that he was on hand to answer any questions that the Board might have concerning the Planning & Zoning Goals and Objectives. Mayor Brown stated that he informed Mr. Smith that he would contact him when he was ready to address this issue and that he did not appreciate his attendance at the meeting.

PLANNING & ZONING

Mayor Brown stated the minutes of January 8, 2008 have been presented for approval. Commissioner Doan made a motion to approve the minutes of January 8, 2008 as presented. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES 1/8/2008
APPROVED

Mayor Brown recognized Jerry Hensley of Ray, Foley, Hensley & Company, PLLC.

AUDIT REPORT

Mr. Hensley gave each member of the Board a copy of the audit and briefly summarized the financial position of the City. He did caution the Board that the occupational license fees pay the bills, but with the talk of recession, this income could change dramatically. The water and sewer fund breakdown included many expenditures for infrastructure projects and maintenance. Mr. Hensley advised that he or his staff would be available to discuss any questions the Board might have. Mayor Brown urged each Commissioner to study this audit in depth.

Mr. Hensley thanked the staff in the City Clerk's office for their assistance preparing this audit. One of the comments made in the audit was that more manpower be devoted to documentation of capital projects.

Mayor Brown thanked The Cynthiana Democrat for the Pocket Pal Calendars.

THANKS FOR POCKET
PAL
CALENDARS

Mayor Brown recognized Commissioner of Public Safety James H. Martin.

SAFETY REPORT

Commissioner Martin made a motion to hire Certified Police Officer David Orlando effective January 14, 2008 at a rate of \$11.99 per hour. All pre-employment requirements have been met. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor

MOTION TO HIRE
DAVID ORLAND AS
POLICE OFFICER
EFFECTIVE 1/14/2008

Brown: yes; Opposed: none. Motion carried.

Commissioner Martin made a motion to hire Claudette Bowlin as a full-time certified E-911 Telecommunicator I effective January 14, 2008 at an hourly rate of \$10.88/hour. All pre-employment requirements have been met. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO HIRE
CLAUDETTE BOWLIN
AS A FULL-TIME
CERTIFIED E-911
TELECOMMUNICATOR

Commissioner Martin made a motion to hire Emily D. Ware as a part-time certified E-911 Telecommunicator I effective January 17, 2008 at an hourly rate of \$10.88/hour. All pre-employment requirements have been made. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO HIRE
EMILY D. WARE AS A
PART-TIME E-911
TELECOMMUNICATOR
EFFECTIVE 1/17/2008

Commissioner Martin advised that the weather alert sirens are currently tested once a month, but concern has been raised about the frequency. Starting February 6, 2008, the sirens will be tested weekly at noon. Mayor Brown asked if the siren could be tested without running it the entire three minutes. He advised that the prolonged siren really upsets the nursing home residents. Commissioner Martin stated he would certainly check into this matter.

WEATHER ALERT
SIRENS

Commissioner Martin advised that he had received a letter from Chris Pfetzer, E-911 Telecommunicator, that she has accepted a position with the Root and Riddle Equine Hospital. Ms. Pfetzer has requested that her position with the City be reclassified from a full-time employee to a part-time employee effective January 30, 2008. Commissioner Martin stated that a part-time employee could be utilized in E-911 Dispatch.

MOTION TO CHANGE
EMPLOYMENT
CLASSIFICATION OF
CHRIS PFETZER FROM
FULL-TIME TO PART-
TIME
TELECOMMUNICATOR

Commissioner Martin made a motion to change the employment classification of Chris Pfetzer from full-time telecommunicator to a part-time telecommunicator effective January 30, 2008. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Finance and Property William C. Doan.

PUBLIC FINANCE AND
PROPERTY REPORT

Commissioner Doan made a motion to pay the following bills through January 22, 2008:

BILLS

General Fund	\$30,870.99
Water Fund	\$49,498.35
Cash-in-Bank General Fund	\$245,930.35
Cash-in-Bank Water Fund	\$459,508.90
Municipal Aid Road Fund	100.00

Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner

New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Doan advised that he had received a request to exonerate penalty and interest on a tax bill. Each Commissioner received a copy of the request. Commissioner Doan made a motion to deny the exoneration request on a property tax bill. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

REQUEST FOR
EXONERATION OF
PROPERTY TAX
PENALTY DENIED

Mayor Brown requested the City Clerk write a letter to the taxpayer advising the request has been denied.

Commissioner Doan advised the 4th installment payment on the tobacco buyout has been received. \$6108.90 goes into the General Fund.

TOBACCO BUYOUT
-4TH INSTALLMENT

On January 31, 2008, the local Licking River Valley RC &D will host the area meeting at the Hospice Building on U.S. 62 . Commissioner Doan will attend on behalf of the City.

LRV RC&D – AREA
MEETING TO BE HELD
LOCALLY

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC UTILITIES
REPORT

Commissioner Keith reported the City will be opening bids on a storage building for the wastewater treatment plant on Thursday, January 24, 2008, at 2:00 P.M. Mayor Brown requested Commissioner Keith contact Larry Judy concerning this project. Commissioner Keith stated he would call him on January 23.

BID OPENING ON
STORAGE BUILDING
FOR WWTP TO BE
HELD ON JANUARY 24,
2008 AT 2:00 P.M.

Mayor Brown questioned the cost of the materials to do the lateral lines on Bridge Street between Webster Avenue and Elmarsh Avenue. Mr. York stated the cost of materials was approximately \$2800.00.

LATERAL LINES ON
BRIDGE STREET

Mayor Brown recognized Commissioner of Public Works James R. New.

PUBLIC WORKS
REPORT

Commissioner New reported that there is a recycling brochure available in the City Clerk's Office. A suggestion was made to publish it in the local paper. Commissioner Doan advised this information will be included in the new "Answer Book".

RECYCLING
BROCHURE

Mayor Brown acknowledged Attorney John Lair.

LEGALS

Attorney Lair read Ordinance #1445 amending the zoning map of the City of Cynthiana and changing the zoning classification of certain property located at 110 N. Main Street from R-3, Multi-family Residential to B-1, Central Business District.

ORDINANCE #1445 –
(2nd Reading) –
AMENDING ZONING
MAP FOR 110 N. MAIN

Commissioner Martin made a motion to accept the second reading of Ordinance #1445. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Attorney Lair read Resolution 2008-#1 supporting and agreeing to commit to 50% of the local match of project (estimated at \$27,988) to support the H.C. Fiscal Court application for a Recreational Trails Program Grant.

RESOLUTION 2008-#1 –
SUPPORTING &
AGREEING TO
COMMIT 50% OF THE
LOCAL MATCH TO
SUPPORT THE
APPLICATION FOR A
RECREATIONAL
TRAILS PROGRAM
GRANT

Commissioner Keith made a motion to accept Resolution 2008-#1. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Attorney Lair advised that Code Enforcement Officer, Wayland Quisenberry, has notified him that the dwelling located at 315 W. Pleasant Street and belonging to the heirs of Hazel Perrin needs to be immediately demolished. The structure is in very bad condition. Attorney Lair has prepared a complaint to go to the Circuit Court, but authorization is needed for the Mayor to sign.

CODE ENFORCEMENT
REPORT – 315 W.
PLEASANT
COMPLAINT TO GO TO
CIRCUIT COURT

Commissioner Martin made a motion to authorize Mayor Brown and Wayland Quisenberry to sign and file complaint re: 315 W. Pleasant Street. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO
AUTHORIZE MAYOR
BROWN AND
QUISENBERRY TO
SIGN COMPLAINT ON
315 W. PLEASANT ST.

Attorney Lair requested that anyone having knowledge of the heirs to the Hazel Perrin Estate, please contact his office or the City Clerk's office.

Mayor Brown reported that a public hearing will be held January 29, 2008 at 6:00 P.M. in order to discuss the Westside Redevelopment Project. Mayor Brown stated he was very optimistic about this project. However, he stated that he would like to have the public hearing at a handicapped accessible building, such as, the Sheriff's office. City Clerk McIlvain stated she thought that Brian Kirby had already put a notice in the paper. He requested she contact Mr. Kirby about changing the venue.

PUBLIC HEARING –
WESTSIDE
REDEVELOPMENT –
1/29/2008 AT 6:00 P.M.

Mayor Brown advised that he will give a State-of-the-City message during one of the meetings in February. It will focus on finances.

STATE OF CITY
MESSAGE IN
FEBRUARY

There being no further business to discuss, Commissioner Keith made a motion to adjourn. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Meeting adjourned at 6:12 P.M.

ADJOURNMENT

Charleen McIlvain, City Clerk

James A. Brown, Mayor

