

August 12, 2008

The City of Cynthiana Board of Commissioners met in regular session on August 12, 2008 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Brown, Attorney Lair, Commissioner Doan, Commissioner Keith, Commissioner Martin, and Commissioner New.

Mayor Brown called the meeting to order and welcomed all in attendance. Mayor Brown advised the City's meeting would be short since there is a joint meeting scheduled at 6:15 P.M. with the Fiscal Court. That meeting will be held at the new Health Department on Oddville Avenue.

MEETING
CALLED TO
ORDER

The first order of business was the approval of the minutes from July 22, 2008. Commissioner Martin made a motion to approve the minutes of July 22, 2008 as printed. Commissioner New seconded. In favor: Commissioner Doan: abstained, due to absence; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MINUTES
APPROVED

Mayor Brown introduced Rob Williams of HDR Engineers, Inc.

MOTION TO
HAVE
SMITH
CONTRACTING
PROCEED TO
INSTALL SEWER
LINE

Mr. Williams recapped the situation with the broken sewer line in the South Fork of the Licking River. The bids to lay a new line down WaterWorks Road came in way too high. This project has been redesigned by HDR to install a new force main below the Terry Dam. HDR has renegotiated with Smith Contracting and arrived at a figure of \$212,000.00 . Smith Contracting was told to proceed with the project and plans to start construction on Monday, August 18, 2008. They estimate that the project will take about three weeks to complete and will shut down traffic along WaterWorks Road. Mayor Brown requested a motion to proceed.

Commissioner Keith made a motion to have Smith Contracting to proceed with installation of a sewer line across the South Fork of the Licking River below the Terry Dam at a cost of \$212,000.00 as a change order to the WWTP Construction Project. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Safety James H. Martin.

PUBLIC
SAFETY
REPORT

Commissioner Martin advised that he did not have any report.

Mayor Brown recognized Commissioner of Public Property and Finance William C. Doan.

PUBLIC
FINANCE &
PROPERTY
REPORT

Commissioner Doan made a motion to pay the following bills:

General Fund	\$89,958.02
Water Fund	109,186.99
Cash-in-Bank General Fund	461,464.81
Cash-in-Bank Water Fund	328,125.16
Municipal Aid Road Fund	9,457.00

BILLS

Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New:

yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Doan reported the City of Cynthiana sought quotations from the four banking institutions to invest \$38,031.18 for a 12 month period. The quotations were as follows:

INVESTMENT
MADE AT 5/3
BANK

Kentucky Bank	.99%
Harrison Deposit Bank	3.30%
Farmers National Bank	3.40%
Fifth-Third Bank	4.00%

The funds will be placed at Fifth-Third Bank.

Commissioner Doan reported on the Wetlands Project at the landfill on Cook Pike. City Clerk McIlvain called the Department of Waste Management to get an update on this project. Mr. Danny Anderson of D.W.M. advised that R.B. Jergen (contractor) and TetraTech (consultant) had met at the landfill on August 11, 2008 for a pre-construction conference to discuss the specifics of the change order to the project. The change order includes up-grading the pump and installing a large force main (from 2" to 4"). Work to start August 25, 2008 which is when the contractor's supplies will come in. Work should be completed by October 1, 2008.

UPDATE ON
WETLANDS
PROJECT

Per Mr. Anderson, the City should never have to pump leachate and/or carry it to another location when this work is completed unless there would be a problem with electricity or a mechanical problem that would occur in the future.

Commissioner Doan congratulated Jamie Hutchison of the City Clerk's Office upon graduating from the Kentucky Municipal Clerk's Institute. She has completed three years of required training. There were twenty-nine graduates in this class.

CONGRATS TO
JAMIE D.
HUTCHISON –
KMCA

Mayor Brown recognized Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC
UTILITIES
REPORT
MOTION TO
AWARD
SLUDGE BID
TO REPUBLIC
SERVICES

Commissioner Keith advised that a study had been made of the sludge bids from the last meeting. The lowest bid was from Republic Services:

5 Year	Year 1	\$320.00
	Year 2	333.00
	Year 3	346.00
	Year 4	360.00
	Year 5	374.00

Commissioner Keith made a motion to award the sludge disposal bid to Republic Services for a 5 year period effective August 25, 2008.

Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Commissioner Keith advised he had received a letter of resignation from Doug Brooks, a Class IV water treatment plant operator. Mr. Brooks has accepted a position elsewhere.

MOTION TO
ACCEPT
RESIGNATION
OF DOUG
BROOKS

Commissioner Keith made a motion to accept the resignation of Doug Brooks as a WTP operator effective August 8, 2008. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner

Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown recognized Commissioner of Public Works James R. New.

Commissioner New made a motion to hire Michael Pike as a seasonal Public Works Maintenance Worker I effective 7/29/2008. All pre-employment requirements have been met. Salary commensurate with position. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

PUBLIC WORKS
REPORT
MOTION TO
HIRE MICHAEL
PIKE AS
SEASONAL PW
MAINT.
WORKER I

Commissioner New made a motion to hire Tony Kearns as a seasonal Sanitation Worker II effective 7/28/2008. All pre-employment requirements have been met. Salary to be commensurate with position. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO
HIRE TONY
KEARNS AS
SEASONAL
SANITATION
WORKER II

Commissioner New advised that at the last meeting he made an offer of employment to an individual as a seasonal Public Works Maintenance Worker. Commissioner New made a motion to withdraw that offer of employment since the individual failed to show for an appointment to complete the pre-employment process. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO
WITHDRAW
OFFER OF
EMPLOYMENT

Mayor Brown recognized Attorney Lair.

LEGALS

Attorney Lair reported he went to court on August 5, 2008 in order to recover the costs of the demolition of 315 W. Pleasant Street. A lien will need to be placed on this property.

MOTION TO
AUTHORIZE
CITY CLERK TO
SIGN LIEN

Commissioner Keith made a motion to authorize the City Clerk to sign a lien on 315 W. Pleasant Street in order to recover demolition costs. This lien to be recorded in the County Clerk's office. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown reported that the City of Cynthiana has received a Safe Routes to School Grant in the amount of \$247,000. Kenneth York worked on this project and the school system personnel cooperated.

SAFE ROUTES
TO SCHOOL
GRANT

Mayor Brown addressed the issue of the use of N. Church Street for heavy truck traffic. The viaduct is not safe enough to carry these heavy loads, so this traffic has had to be rerouted onto N. Church St. However, the State has dictated that there can be no parking on this street. Notices were delivered to all the residents of this area by the Fire Department. Mayor Brown advised the bid for the viaduct will be let by October 30, 2008.

USE OF N.
CHURCH
STREET
INSTEAD OF
VIADUCT

Mayor Brown requested that Wayland Quesenberry report on the sidewalk project.

SIDEWALK
CONSTRUCTION
REPORT

Mr. Quesenberry reported that Public Works Supervisor Allen M. Swinford and his crew did a great job of tearing out the old sidewalks. We

currently are waiting on Columbia Gas to install new services. The electric company has advised they may have a corroded conduit that may have to be replaced. They will move the lines away from the building. Mr. Quesenberry reported that the Farmers National Bank will pay for approximately 200 feet of concrete up the Bridge Street side of their drive-through bank.

Commissioner Keith stated he would like for Attorney Lair to increase the fines in the current dog ordinance from \$25.00 to \$50.00 for the first offense, and \$100.00 for the second offense. He has had numerous complaints from elderly citizens about dogs running free. Mayor Brown stated that to his knowledge, not one individual has been cited for allowing their dog to run free of a leash. He suggested that we enforce the ordinance that we have on the books.

REQUEST FOR
FINES IN DOG
ORDINANCE TO
BE INCREASED

There being no further business to discuss, Commissioner Doan made a motion to adjourn. Commissioner Martin seconded. favor:
Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Meeting adjourned at 5:57 P.M.

ADJOURNMENT

Charleen McIlvain, City Clerk

James A. Brown, Mayor