

December 9, 2008

The City of Cynthiana Board of Commissioners met in regular session on December 9, 2009 at 5:30 P.M. Present were Mayor Brown, Attorney Lair, Commissioners Doan, Keith, Martin, and New.

Mayor Brown called the meeting to order and welcomed all visitors.

MEETING CALLED TO ORDER

The first order of business was the approval of the minutes from the November 25, 2008 meeting.

MINUTES OF 11/25/2008 APPROVED

Commissioner Doan made a motion to approve the minutes from the November 25, 2008 as presented. Commissioner Martin seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown acknowledged Attorney John Lair.

LEGALS

Attorney Lair advised that he had prepared a new ordinance annexing property located on Millersburg Pike belonging to Larry and Pat Wiley and James A. and Kay Brown. This would be the first reading. However, on November 11, 2008 a first reading of Ordinance #1454 was approved that proposed to annex property belonging to the Wileys, the Browns, and Dr. and Mrs. Derek Clark. The Clarks have indicated that they no longer wish to participate in the annexation. Attorney Lair stated that once the Clarks make a final decision, the second reading of the appropriate ordinance will be read.

ANNEXATION OF PROPERTY ON MILLERSBURG PIKE

Commissioner Keith made a motion to accept the first reading of Ordinance #1456 annexing property on Millersburg Pike belonging to Larry and Pat Wiley and James A. and Kay Brown. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: no vote since he is one of the property owners. Opposed: none. Motion carried.

ORDINANCE #1456 (1ST Reading) – ANNEXATION OF WILEY AND BROWN PROPERTY ON MILLERSBURG PIKE

Mayor Brown recognized Commissioner James H. Martin of Public Safety.

SAFETY REPORT

Commissioner Martin made a motion to withdraw an offer of employment to an individual as a certified police officer for failing to successfully complete all the pre-employment requirements. Commissioner Doan seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO WITHDRAW OFFER OF EMPLOYMENT TO CERTIFIED POLICE OFFICER

Commissioner Martin reported that an employee of the E-911 staff has met all the requirements for promotion and has the recommendation of the E-911 Coordinator and the Police Chief.

Commissioner Martin made a motion to promote Claudette Bowlin from an E-911 Telecommunicator I to an E-911 Telecommunicator II effective December 6, 2008. Salary to be commensurate with position. Commissioner New seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

MOTION TO PROMOTE CLAUDETTE BOWLIN TO E-911 TELECOMMUNICATOR II

Commissioner Martin thanked everyone who came to the Police Department Open House. The Police Department is very proud of this

facility.

Mayor Brown recognized Commissioner of Public Property and Finance William C. Doan.

PUBLIC PROPERTY &
FINANCE REPORT

Commissioner Doan made a motion to pay the following bills:

BILLS

| | |
|---------------------------|--------------|
| General Fund | \$167,664.98 |
| Water Fund | 52,544.42 |
| Cash-in-Bank General Fund | \$306,574.46 |
| Cash-in-Bank Water Fund | \$302,975.36 |
| Municipal Aid Road Fund | \$ 47,685.21 |

Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown requested a report from the Commissioner of Public Utilities John M. Keith, Jr.

PUBLIC UTILITIES
REPORT

Commissioner Keith advised that due to the recent rainfall, the South Fork of the Licking River has been flushed, and the Water Treatment Plant is now pulling from that water source. Mayor Brown expressed concern about the disintegrating of leaves this time of the year because they can affect odor and taste of the water.

WTP IS PUMPING
FROM SOUTH FORK

Commissioner Keith advised that normally the cause for an off taste to the water is caused by old hot water heaters and dead end lines that need to be flushed. However, the WTP will monitor this situation.

Mayor Brown acknowledged Commissioner of Public Works James R. New.

PUBLIC WORKS
REPORT

Commissioner New made a motion to hire Sean Sumpter and Julius Johnson as temporary employees for a six month period effective 12/10/2008. Commissioner Martin seconded.

MOTION TO HIRE
SEAN SUMPTER AND
JULIUS JOHNSON
AS TEMPORARY
EMPLOYEES
EFFECTIVE
12/10/2008

Commissioner Keith questioned to which department these two employees would be assigned since some of the work performed would be Public Works and some Public Utilities. Commissioner Doan commented that six months would run until the end of this fiscal year. He suggested an audit of the work assigned to these two employees be conducted. Mayor Brown agreed and stated this audit needs to be done by April 2009 since budget work will be ongoing.

Mayor Brown commented that he felt there was enough work to be keep these employees busy. Supervisor Swinford stated that with these two employees, he has enough personnel to cover any situation that may arise.

In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Supervisor Swinford thanked the Board for hiring these two employees. He stated they are competent and good help.

Commissioner New apologized for the sporadic leaf pickup. Public Works has experienced trouble with the truck pulling the leaf vacuum.

LEAF PICKUP

Supervisor Swinford advised the truck is now repaired and leaf pickup will commence. Public Works will run until all leaves are picked up.

Mayor Brown expressed his appreciation to the Board for all the good work they have accomplished by diligently watching their budgets. These are tough economic times and the Board will need to plan ahead and keep watch over their departments. Mayor Brown felt the Board should address the "comp" time issue. He felt the City could get into trouble with this issue.

COMPENSATORY
TIME – MOTION TO
DISSOLVE EFFECTIVE
JAN. 1, 2009

Commissioner Martin expressed his desire that the two Chiefs in the Safety Department not lose any of their benefits. Mayor Brown assured him that they would not lose anything; the City provides a maximum of 3 weeks vacation time, sick time, plus birthdays off, and the usual holidays.

Commissioner Doan commented that this was a point well taken, and the Board certainly does not want to let this issue get out of hand.

Commissioner Keith questioned which employees received "comp" time. The employees receiving "comp" time are the Fire Chief, Police Chief, City Clerk, and the Public Works Director.

Mayor Brown advised that at this time, the City of Cynthiana is financially sound and solid. He advised that some Kentucky cities are experiencing financial difficulties and some may even be facing bankruptcy.

Commissioner Doan made a motion to dissolve "comp" time effective January 1, 2009. Commissioner Keith seconded. In favor: Commissioner Doan: yes; Commissioner Keith: yes; Commissioner Martin: yes; Commissioner New: yes; Mayor Brown: yes; Opposed: none. Motion carried.

Mayor Brown advised that a Special Meeting will be held on December 16, 2008 at 4:00 P.M. A reception will follow. Hopefully, this will be the last meeting of the year.

SPECIAL MEETING
12/16/2008 @ 4:00
PM

There being no further business to discuss, Mayor Brown adjourned at 6:00 P.M.

ADJOURNMENT

Charleen McIlvain, City Clerk

James A. Brown, Mayor