

April 14, 2009

The City of Cynthiana Board of Commissioners met in regular session on April 14, 2009 at 5:30 P.M. Present were Mayor pro tem Keith, Attorney Lair, Commissioners Mattmiller, Moore, and New.

Mayor pro tem Keith called the meeting to order.

MEETING CALLED TO ORDER

The first item on the agenda was Lena Datko of CEDA/WJL, Inc.

WESTSIDE REDEVELOPMENT PROJECT – PHASE II

Ms. Datko updated the Board on the status of the Westside Redevelopment Project – Phase II: Four more agreements to sell have been secured; closings will be scheduled for the end of the month of April; condemnations will be filed by the end of April; asbestos testing will commence as soon as closings are done.

The month of April is Fair Housing Month. A proclamation is to be presented later in the meeting for approval.

Commissioner Mattmiller made a motion to authorize Mayor pro tem Keith to sign the Fair Housing Proclamation and other documents presented for the Board's approval at this meeting. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

AUTHORIZATION FOR MAYOR PRO TEM KEITH TO SIGN RESOLUTIONS AND PROCLAMATION APPROVED AT THIS MEETING

Attorney Lair read a proclamation declaring April 2009 as Fair Housing Month. Commissioner New made a motion to approve the Fair Housing Month Proclamation. Commissioner Mattmiller seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

PROCLAMATION – APRIL FAIR HOUSING MONTH

Mayor pro tem Keith advised the minutes of March 24, 2009 have been presented for approval. Commissioner Moore made a motion to accept the minutes of 3/24/2009 as presented. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MINUTES OF 3/24/2009 APPROVED

Attorney Lair read Resolution 2009-#14 authorizing John M. Keith, Jr. Mayor pro tem to execute the agreement between the Kentucky Transportation Cabinet and the City of Cynthiana relating to traffic on North Church Street relative to the construction of the U.S. 27 North Bridge.

RESOLUTION 2009-#14 APPROVED

Commissioner Moore made a motion to approve Resolution 2009-#14 as presented. Commissioner Mattmiller seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

Attorney Lair read Resolution 2009-#15 approving a pay request to CEDA/WJL to cover the acquisition of four properties and the relocation cost of a resident in the Westside Redevelopment Project – Phase II in the amount of \$196,314.00. Commissioner Moore made a motion to approve Resolution 2009-#15. Commissioner Mattmiller seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none.

RESOLUTION 2009-#15 APPROVED

Motion carried.

Attorney Lair read Resolution 2009-#16 initiating the condemnation proceedings relative to the Cynthiana Westside Redevelopment Project – Phase II for 213 W. Mill St., 112 N. Locust St., and 110 N. Locust Street.

RESOLUTION 2009-
#16 APPROVED

Commissioner Moore made a motion to approve Resolution 2009-#16 as presented. Commissioner Mattmiller seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

Mayor pro tem Keith advised that Marilyn Wash has agreed to serve again on the Housing Authority Board. Commissioner Mattmiller made a motion to appoint Marilyn Wash to a term on the Housing Authority Board. This term will expire 4/1/2012. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO APPOINT
MARILYN WASH TO
HOUSING
AUTHORITY BOARD
TERM TO END
4/1/2012

The next item on the agenda was the opening of bids:

BID OPENINGS

Bids for 1996 Jeep Cherokee:

1. Larry Jones \$1400.00
2. J. Hunter \$ 500.00
3. J. Hunter \$ 300.00
4. J. Hunter \$ 800.00
5. Todd Blanton \$ 903.75
6. Joe Ruano \$ 600.00
7. Dusty Florence \$ 252.00
8. Thomas Towing \$ 635.00

Bids for 1994 Leachate Truck – (Minimum bid - \$1,000.00)
No Bids received.

Bids received for 1997 F150 Ford Pickup Truck:

1. Thomas Towing \$1,255.00

Bids received for 10 x 12 Storage Building:

1. Tracy Stamper \$ 75.00
2. Terry Herrington \$ 59.30
3. Alson Cole \$ 227.00
4. Wm. Chambers \$ 300.00

Bids received for 10 x 16 Storage Building:

1. Wm. Chambers \$ 550.00
2. Jeff & Sam Sowder \$ 250.00
3. Terry Herrington \$ 221.42
4. Lancer Mastin \$ 525.00
5. Tony King \$ 500.00
6. Tracy Stamper \$ 125.00
7. Alson Cole \$ 327.00
8. Mary Anna Robinson \$525.00

Commissioner Mattmiller made a motion to award Larry Jones the bid on the 1996 Jeep Cherokee in the amount of \$1400.00. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO AWARD
BID ON 1996 JEEP
CHEROKEE

Commissioner Mattmiller made a motion to award Thomas Towing the bid

MOTION TO AWARD

on the 1997 F150 Truck in the amount of \$1,255.00. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

BID ON 1997 F150 TRUCK

Commissioner Mattmiller made a motion to award William Chambers the bid on the 10 x 16 storage building in the amount of \$550.00. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO AWARD BID ON STORAGE BUILDING

Commissioner Mattmiller made a motion to award William Chambers the bid on the 10 x 12 storage building in the amount of \$300.00. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO AWARD BID ON STORAGE BUILDING

It was noted there was no bid received on the leachate truck.

NO BID ON LEACHATE TRUCK

Mayor pro tem Keith recognized Commissioner of Public Safety Amanda Moore.

PUBLIC SAFETY REPORT

Commissioner Moore made a motion to make an offer of employment to an individual as an E-911 Telecommunicator subject to pre-employment requirements. Commissioner Mattmiller seconded. In Favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO MAKE AN OFFER OF EMPLOYMENT FOR AN E-911 TELECOMMUNICATOR

Commissioner Moore announced that Jeff Thomas graduated from the Police Academy on April 3, 2009 and is now a POPS Certified Police Officer.

JEFF THOMAS NOW POPS CERTIFIED

Mayor pro tem Keith requested Commissioner of Public Finance and Property Mark Mattmiller report on his department.

PUBLIC FINANCE & PROPERTY REPORT

Commissioner Mattmiller made a motion to pay the following bills:

BILLS

General Fund	\$136,049.33
Water & Sewer Fund	\$ 80,274.71
Cash-in-Bank General Fund	\$301,653.82
Cash-in-Bank Water & Sewer Fund	\$309,600.58
Municipal Aid Road Fund	\$ 81,715.21

Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

Commissioner Mattmiller stated he had researched the request from the Project Grad Committee and advised he felt it was a viable project to support because of their countywide effort to curtail drug and alcohol abuse on graduation night. Commissioner Mattmiller made a motion to appropriate \$1,000.00 to Project Grad. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO AWARD PROJECT GRAD \$1,000.00

Commissioner Mattmiller advised that he and Wayland Quisenberry have

been working on abandoned property within the city limits.

Commissioner Mattmiller made a motion to direct City Attorney John Lair to initiate the court condemnation process for 206 W. Pearl Street. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO DIRECT ATTORNEY TO INITIATE COURT PROCESS

Commissioner Mattmiller made a motion to direct City Attorney to initiate the court condemnation process for 413 N. Poplar Street. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO DIRECT ATTORNEY TO INITIATE COURT PROCESS

The third property is the burned out building on 215 South Main Street. Attorney Lair has tried to contact the property owner about permission to enter this structure to determine any problems that might occur with demolition. As of this date, the property owner has not responded.

BUILDING @ 215 SOUTH MAIN ST.

Commissioner Mattmiller made a motion to authorize Attorney Lair to initiate the court process to get permission to enter 215 South Main Street in order to determine the proper demolition procedure. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO DIRECT ATTORNEY TO INITIATE COURT PROCESS TO SEEK PERMISSION TO ENTER BUILDING

Commissioner Mattmiller made a motion to make an offer of employment to an individual as a part-time Administrative Assistant to the Board of Commissioners. Commissioner Moore seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

OFFER OF EMPLOYMENT – ADMINISTRATIVE ASSISTANT

Commissioner Mattmiller commented this particular individual will assist with the Sidewalk to School Grant.

Commissioner Keith made a motion to promote Gary Barrett from a WWTP Operator Trainee to a WWTP Operator Class I effective 4/11/2009. Salary to be commensurate with position. Commissioner New seconded. In favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

MOTION TO PROMOTE GARY BARRETT TO WWTP OPERATOR CLASS I

Commissioner Keith advised the City is going to have to do some work on the 500,000 gallon water tank located on the Westside of town. HDR/Quest Engineers Inc. have submitted a work order to perform this work.

MOTION TO APPROVE WORK ORDER FOR ENGINEERING SERVICES AND INSPECTIONS FOR WATER TOWER

Commissioner Mattmiller made a motion to approve the work order with HDR/Quest Engineers Inc. in the amount of \$12,500.00 for the engineering services and inspections for the repair to the 500,000 gallon water tower known as the Bundy tower and to authorize Mayor pro tem Keith to sign this work order. Commissioner New seconded. In Favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried.

Mayor pro tem Keith recognized Commissioner of Public Works James R. New.

PUBLIC WORKS REPORT

Commissioner New advised that recycling will be picked up every other Thursday. The next scheduled pickup day is April 23, 2009

RECYCLING

There being no further business to discuss, Commissioner New made a motion to adjourn. Commissioner Mattmiller seconded. In Favor: Commissioner Keith: yes; Commissioner Mattmiller: yes; Commissioner Moore: yes; Commissioner New: yes; Opposed: none. Motion carried. Meeting adjourned at 6:10 P.M.

ADJOURNMENT

Mayor pro tem Keith advised the Board of Commissioners will now join the Harrison County Fiscal Court for a joint City/County meeting at the Health Department on Oddville Avenue. That meeting is to convene at 6:30 P.M.

JOINT CITY/COUNTY
MEETING

Charleen McIlvain, City Clerk

John M. Keith, Jr. Mayor pro tem